

The Road Back: Restart and Recovery Plan for Education
West Deptford School District
County Compliance Review and Board of Education Approval on August 10, 2020
All Plans Subject to Change - Updated November 3, 2020

Conditions for Learning

Health and Safety: Standards for Establishing Safe and Healthy Conditions for Learning

<i>Critical Area</i>	<i>District Actions and Person(s) Responsible</i>
<p><u>General Health and Safety Guidelines</u></p>	<ol style="list-style-type: none"> 1. Establishing and maintaining communication with the Health Department; track local conditions. The Superintendent will respond to any outreach from the Gloucester County Health Department in order to address positive cases of COVID-19 that impacts the District/school community that may have been reported to them to commence contact tracing and case investigation. Should the District/school report to the health officer about staff, students, or any person with a close relationship to the school that tested positive, that information will be verified by the Health Department before it commences contact tracing and case investigation. All positive persons will undergo contact tracing and case investigation whether the information was first passed through the school or came automatically through the Health Department communicable disease surveillance system. The Gloucester County Health Department will handle all contact tracing and have staff available to perform contact tracing and case investigation. 2. The Board of Education will approve Policies 1648 and 164 at the August 10 and August 24 Board of Education Meetings. <ul style="list-style-type: none"> ● Meeting with the Gloucester County Department of Health and Gloucester County Superintendent on 7/14/20 <ul style="list-style-type: none"> ○ Consultation with Michelle Taylor Deputy Director ○ Consultation with Ann Marie Ruiz ○ Consultations with Ditty Mae Jankauskas ○ http://www.gloucestercountynj.gov/depts/h/hedss/emprep/default.asp <p>See the following plan from Nursing Staff at West Deptford and School District Physician:</p>

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High Risk Criteria for students and staff are defined below:

- Increased risk of complications--Chronic Kidney Disease, COPD, Obesity (BMI > 30), Down's Syndrome, Serious Heart Conditions (heart failure, CAD, cardiomyopathies, Sickle Cell Disease, Juvenile Arthritis, Rheumatoid Arthritis, Type 2 Diabetes, Autism Spectrum Disorder, Cancer, Weakened Immune System).
- Increased risk of severe illness—Moderate to severe asthma, cerebrovascular disease, CF, HTN, Neurologic conditions, Liver disease, Pregnancy, Pulmonary fibrosis, Smoking, Thalassemia, Type 1 Diabetes, Immunocompromised, any chronic health condition.

Reasonable Accommodations will be made for students and staff at higher risk:

- Recommend all virtual instruction for students with high risk criteria.
- Recommend staff with high risk criteria teach virtually only, not in person. All requests reviewed.

Staff will promote behaviors that reduce spread:

- Staff to self-complete an acknowledgement of healthy status upon arrival online on in-school working days.
- Parents will sign off on an acknowledgement of the healthy status of the student on paper or online for days students attend in-person with a pledge. Parent accountability is a must. Students will be expected to be screened at home for any illness by a parent and cannot attend school when sick. In addition all students will have temperatures checked at specified doors upon entering the buildings.
- Washing hands often with soap and water for at least 20 seconds. No-touch soap/hand sanitizer dispensers should be utilized. Facilities department to handle cleaning procedures within the school.
- Educate staff, students, and families about when they should stay home if they have COVID-19 symptoms, have been diagnosed with COVID-19, are waiting for test results, or have been exposed to someone with symptoms or a confirmed or suspected case.
 - [Flow Chart COVID-19 Staff](#)
 - [Flow Chart COVID-19 Student](#)
 - [Return to School Flow Chart](#)
 - [Communication of Confirmed COVID-19 Persons Procedure](#)
- Teach the importance of social distancing. Maintain strict adherence to the 6' rule.

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- Provide information to students, families, and staff on proper use, removal, and washing of cloth face coverings. Mask/face covering required for all students and staff. If unable to adhere to wearing a mask/face covering, suggest virtual only model for students and working virtually for staff.
- No visitor policy may be enforced. All visitors must do a health survey.
- No nebulizer treatments to be administered at school. MDI use only.
- No routine health screening of students (height, weight, BP, vision and hearing) unless validated concern noted to do such.
- Universal letter sent home during sick child pick up outlining District Policy and suggestions for return to school protocol. Follow current CDC criteria.
- Any student or staff absent for 3 or more consecutive days must return with a physician clearance note.

Student and Staff Self-Check:

Location and Process for student and staff health screenings:

- A parent pledge with specific expectations that only healthy students can be sent to school will be used to assure compliance with CDC approved health screening of all students and staff. Data collected will be displayed in District-wide/school-wide dashboards to be reviewed by main office staff. Main office staff will cross reference attendance data and follow up with anyone without a complete screening.
- Daily temperature checks will be taken upon arrival for students. Temperatures above 100.4 degrees will have to report to the isolation room for recheck by the school nurse and further evaluation.
- Staff will self-complete an acknowledgement of healthy status upon arrival online on days in school working.
- Administrators will refer any concerns or symptoms for students and staff to the school nurse and building principal immediately.

The Administration will adhere to the following procedures for symptomatic students or staff:

- COVID-19 can produce a wide range of reported symptoms ranging from mild symptoms to severe illness. Symptoms can include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting and diarrhea. Children and youth with COVID-19 may experience any, all or none of these symptoms. Many symptoms of COVID-19 are also common in other childhood illnesses like the common cold, the flu, or seasonal allergies. Additionally, students with chronic conditions like asthma or allergies may have symptoms like a cough or nasal congestion.
- In children, fever has been the most frequently reported symptom in individuals diagnosed with COVID-19. Staff and students with temperatures over 100.4 will be taken to an isolation room for further evaluation by a school nurse.

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Prompt dismissal of staff member and prompt pick up of student by parent or designee. Refer febrile students and febrile and symptomatic staff to his/her physician for evaluation and request a clearance note for return to school adhering to the 24 hour rule for return. COVID-19 testing to be determined by an individual's physician. Children do not always present with the typical symptoms like we would expect from an adult. In children, symptoms for many other illnesses are similar to those symptoms listed for COVID-19. Anyone leaving with a fever greater than 100.4 must return with a physician clearance note. The 24-hour rule will be strictly enforced (individuals must be symptom-free and fever-free for 24 hours without the use of medication in order to return to school). Symptoms with no fever will be evaluated on an individual case basis by utilizing the individual's health history.

- Depending upon severity of symptoms, an ambulance might be needed to transport the individual to a healthcare facility. Alert EMS ahead of time that the person has COVID-19 symptoms. The School Nurse will coordinate any emergency services.

Policy for when a student or staff tests positive:

NJ Department of Health/CDC Guidance: <https://drive.google.com/file/d/1TrWyh1PtPCX-dVgT6g-qgclc3CDKPBp/view?usp=sharing>

Identify how the District and schools can help with contact tracing:

- School notification would be made by the Gloucester County Health Department and parent(s).
- Contact tracing to be done for in-school only contacts by the identified school contact tracing coordinator and school nurse. GCDOH will do contact tracing outside of school by Johns Hopkins.
- All District school nurses and contact tracing coordinators received a training course in contact tracing at <https://www.coursera.org/learn/covid-19-contact-tracing?edocomorp=covid-19-contact-tracing>.
- Teachers must utilize and adhere to strict classroom seating charts as such will be used for contact tracing.
- If students or staff are present in school when a positive COVID-19 is discovered, immediate referral to isolation room with subsequent prompt dismissal and pick up.
- Individuals should self-isolate in their household if COVID-19 positive for a minimum of 10 days, but even after 10 days, until all symptoms have resolved and he/she is fever-free for 24 hours without medication. Isolation is for those who are sick. Quarantine refers to those exposed or close contacts. Non symptomatic/non-positive close contacts need to quarantine for 14 days. Exposure would refer to close contacts in the household and/or an individual that has been within 6' or less for a time period of 15 total minutes or longer within a 24-hour period of an individual testing positive for COVID-19. Contacts of a contact are not a concern.
- CDC criteria for return to school as well as a physician note will be necessary for return.

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	<p><u>Identify staff member in charge of notifications and carrying out contact tracing policy:</u></p> <ul style="list-style-type: none"> ● School nurses and Administrative personnel in each building received training on contact tracing and will be responsible for this facet within the school District only. GCHD will have responsibility for outside of school District contact tracing. ● Notifications will be done by Administration and school nurses. ● Letter was sent to parents on September 21, 2020 regarding when/when not they can expect to receive notifications of positive results or possible contacts. Compliance with FERPA and HIPAA will be strictly maintained. <ul style="list-style-type: none"> ○ Communication of Confirmed COVID-19 Persons Procedure <p>Communication System for staff and family self-reporting symptoms/suspected exposure:</p> <ul style="list-style-type: none"> ● Online daily health sign off from staff. ● Parents and staff can call the Nurse’s Office or Main Office to report information. ● A “Covid Reporting” icon has been added to the district website to report any issues regarding COVID-19. These reports are distributed to Central Office Administration for follow-up. covidreport@wdeptford.k12.nj.us <p><u>Wellness:</u></p> <ul style="list-style-type: none"> ● No routine health screenings in health office this year (pending approval of NJ DOE/DOH) ● Encourage parents to provide physical exams from student’s well-visit this year as an alternative to routine screenings. ● Promote vaccine compliance and influenza immunization. ● School counselor follow-up with families as need is determined. ● Post signs throughout the school promoting everyday protective measures and describe how to stop the spread of germs. ● Use website, email, social media, and flyers sent home to communicate health promotion and prevention of spread of COVID-19 for staff and families. <ul style="list-style-type: none"> ○ https://www.wdeptford.k12.nj.us/for_parents/medical_information/coronavirus_info ● Use PA announcements or morning announcements to broadcast messages on how to reduce the spread of COVID-19. ● Notify all staff and families of who to contact in the District for questions and concerns related to COVID-19, such as Administrator and school nurse.
<p><u>Classrooms, Testing and Therapy Rooms</u></p>	<ol style="list-style-type: none"> 1. Student desks, workspaces, and eating spaces will be separated by 6’ when possible. Mask/face coverings worn at all times with exceptions for the following: authorized breaks, medical emergencies, other needs. Hand washing at regular intervals. <ol style="list-style-type: none"> a. Schools in the District will allow for social distancing within the classroom to the maximum extent practicable.

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	<p>This will be achieved by ensuring students are seated at least six feet apart. If a school in the District is not able to maintain this physical distance, additional modifications should be considered including using physical barriers between desks, turning desks to face the same direction (rather than facing each other), and/or having students sit on only one side of the table, spaced apart.</p> <ol style="list-style-type: none"> b. Face coverings will be required for students in the buildings, and face coverings are always required for visitors and staff unless it will inhibit the individual's health. <ol style="list-style-type: none"> 1. All staff will enforce the use of face coverings except when impractical for young children or individuals with disabilities. c. In a classroom setting where social distancing can take place (e.g., desks are 6 feet apart) or physical barriers are in place, face coverings may be removed only briefly while students are seated at desks under the supervision of the teacher, but should be worn when moving about the classroom. d. All instructional and non-instructional rooms in schools and District facilities must comply with social distancing standards to the maximum extent practicable. e. Use of shared objects should be limited when possible or cleaned between use. f. All indoor facilities will have adequate ventilation, including operational heating and ventilation systems where appropriate. Recirculated air must have a fresh air component, windows will be opened, if practical, if air conditioning is not provided, and filter(s) for A/C units must be maintained and changed according to manufacturer recommendations. g. School Districts will prepare and maintain hand sanitizing stations with alcohol-based hand sanitizers (at least 60% alcohol). Such stations should be: <ol style="list-style-type: none"> i. In each classroom (for staff and older children who can safely use hand sanitizer). ii. At entrances and exits of buildings. iii. Near lunchrooms and toilets. h. Children ages five and younger should be supervised when using hand sanitizer. i. For classrooms that have existing handwashing stations, stations should be prepared with soap, water, and alcohol-based hand sanitizers (at least 60% alcohol). <ol style="list-style-type: none"> 2. Hand Washing <ol style="list-style-type: none"> a. Students are required to wash hands for at least twenty seconds at regular intervals during the school day and always before eating, after using the bathroom, and after blowing their nose, coughing, and/or sneezing. b. If washing with soap and water is not possible, washing with an alcohol-based hand sanitizer (at least 60% alcohol) should be used. c. Hand washing stations may be used if available/needed. 3. Hand Sanitizer will be available <ol style="list-style-type: none"> a. One bottle per classroom b. Stations around the school
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4. Physical barriers may be used in isolation rooms and classrooms where social distancing cannot be achieved.
5. Face coverings will be required.
 - a. Students should bring their own masks and a backup mask. Staff were provided face shields and a face mask.
 - b. Backup paper masks available.
6. Schools will limit use of shared objects and supplies.
7. Ventilation will be adjusted as needed.
8. Early Childhood Considerations will be an ongoing discussion with the Principal and Assistant Superintendent for HR/CAO
9. Medically Fragile Students
 - a. Currently all medically fragile students are in Out-of-District settings
10. Belongings from home will be sent in sealed plastic bags
11. Use of larger spaces (gyms, cafeteria, auditorium) will be limited and will adhere to social distancing.

	Plan
WDHS	<p>All classroom desks have been arranged for appropriate social distancing.</p> <p>Arrival: All students must enter through one of the <u>34</u> doors opened. Students will receive temp checks as they enter the building. If the temperature is 100.4 or above, they will be asked to visit the isolation room/nurse.</p> <p>Hallway: Students must wear face covering in all areas including the halls. Students have 3 minutes to go directly to class.</p> <p>Classroom: Teachers will wipe down desks between classes. Spray, gloves, wipes and hand sanitizer is available in each classroom.</p> <p>Dismissal - students must leave school immediately.</p> <p>Parent Pick-Up -Parents must pick up their children at exactly 11:15 by the front main office door. The building closes immediately after dismissal.</p> <p>Locker Rooms are closed down and students will not dress for PE.</p> <p>Cafeteria - will be used for Study Halls - all socially distanced.</p>

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		<p>Auditorium - will be utilized for Band classes and Study Halls.</p>
	<p>WDMS</p>	<p>Arrival: Students must wear a mask upon entrance into the building. Students will report directly to their first period class. All students must enter through one of the seven doors opened. Students will receive temp checks as they enter the building. If the temperature is 100.4 or above, they will be asked to visit the nurse.</p> <p>Hallway: Students must wear a mask in the halls. Students have 5 minutes to go directly to class. Students must follow the traffic pattern established in the hallway.</p> <p>Classroom: All classrooms have been arranged for appropriate social distancing. Staff will wipe desks between classes. Spray, gloves, wipes and hand sanitizer is available in each classroom. Locker rooms will not be utilized and students will not dress for PE. The LGI (Large Group Instruction) room may be used for choir. The band room may be used for band lessons. Each classroom has student desks that are socially distanced and facing the same direction. All staff members will have a mask on while in school. Students will keep their bookbag on the back of their chair to hold their materials instead of placing them inside of the desk. In addition, students will be instructed to bring a water bottle to school so they do not need to drink from the water fountain. Students can use the water filling stations around the school to refill their water bottle if needed.</p> <p>Dismissal: Students must wear a mask while walking in the hallways and must follow the traffic pattern established in the hallway. Staff members will be on duty throughout the building to reinforce traffic flow and social distancing. All students utilizing school transportation will be dismissed through the exits in the rear of the wing near the bus line up. Students being picked up by their parents must follow the traffic pattern in the hallway and exit the front doors of the school.</p> <p>Parent Pick-Up: Parents must pick up their children at exactly 11:55 in the front horseshoe driveway by the front main office door. The building closes immediately after dismissal.</p>
	<p>Green-Fields Elementary</p>	<p>All-Purpose Room will be used for Young Eagles, arrival, and dismissal. Teachers will also have the ability to use the room as a large space during the school day with social distancing.</p>

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Arrival: Due to the number of students arriving by car this year, we will reverse the bus drop-off and parent drop-off points.

Bus Drop-Off

- Buses will enter the parking lot in the front of the building from Hill Lane and proceed to the main entrance drop off point.
- Bus aides will escort students from the bus, line them up at appropriate distances, and perform temperature checks before leading students into the building. Any student registering as having a temperature higher than 100.4 will be taken to the school nurse for re-checking.
- Preschool students will enter the main entrance of the building and escorted to the All-Purpose Room where they will sit with their classroom groups and be supervised by school staff.
- Once all buses have arrived, 3rd and 4th grade students will be escorted into the building by their classroom teachers. Preschool students will be escorted to their Preschool classrooms once all other students have arrived in their classroom space.

Parent Drop-Off

- Parents will drop-off their children in the back of the building after entering the blacktop area from Meadow Lane.
- Once students exit their cars, 3rd and 4th grade students will have temperature checks performed by assigned aides, and then be directed down the paved walkway behind and around the building where they will join their teachers at the bus drop-off area in the front of the building.
- Preschool students will be united with their teachers on the grassy area adjacent to the blacktop and will enter the building as a group once parent drop-off is complete.

Dismissal: The dismissal procedures will work in much the same manner as the morning arrival. Bus students will exit through the main entrance doors where buses will be lined up. Parent pick-up of students will take place in the back of the building from the blacktop area off of Meadow Lane.

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		<ul style="list-style-type: none"> ● Students who attend the Young Eagles Program will be the first students to be called to the All Purpose room. Once they arrive, they will be socially distanced on the Atrium side of the APR. ● Following this, all 3rd and 4th grade students who are being picked up by parents will be called to the APR where they will sit in socially distanced lines until they are called by a staff member. From there, they will be directed through the library and out the exit door to the blacktop area where they will be united with their parent or designated pick-up person. ● Staff members will be on hand in the back of the building to check the identification of the approved parent/guardian/ or designated pickup person. ● Approximately five minutes after parent pick-up students are called to the APR, buses will be called in the order in which they arrive and students will proceed to the main exit. ● Two buses at a time will be called and students will be lined up according to their bus number before they exit. <p>Classroom Procedures:</p> <ul style="list-style-type: none"> ● All classrooms have been rearranged for social distancing purposes. All desks have been placed 6 feet apart in all directions. ● Desks are paired. There will be a designated desk assigned for students in Cohort A and for students in Cohort B. ● Students will keep all personal belongings at their desk, including backpacks, coats or jackets, and personal supplies. ● Students will use their own personal water bottle identified by name. Water bottles can be refilled at any of 3 non-touch filling stations throughout the building. ● Classrooms will designate hand washing times (sanitizer or soap and water) each hour. ● Teachers will designate a working student snack time, followed by hand washing.
	<p>Red Bank Elementary</p>	<p>Arrival: Students arriving to school by both parent drop-off and school bus will follow the same procedure. It is very important to remember that Philadelphia Avenue is one-way during school hours. Buses and families should enter Philadelphia Avenue via Columbia or</p>

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Asbury and join the arrival line. Students will exit the buses at the main sidewalk entrance. Once students have exited, the buses will pull forward and exit. Parents/guardians are asked to remain in their vehicles. Once they approach the main sidewalk entrance, a staff member will open the car door and the student will proceed to enter the building. Parent drop-off will resemble “valet” service. Students will enter through the ~~APR~~ doors and go directly to their classrooms. Staff members will be stationed in the APR to monitor movement and classroom teachers will monitor movement through the hallways to the classroom.

Dismissal: At the end of the school day, students riding the school bus will be escorted to the APR for dismissal. Social distancing will be practiced as students sit on “anchor dots” to wait to load the appropriate school bus. All students who will be using parent pick-up will be escorted to the wing nearest the playground. They will line up in the hallway, 6 feet apart to wait for their parent/guardian. Parents will need to park their cars and approach the school using the sidewalk near the playground. Parents will show a staff member his/her ID and sign his/her child out of school. Via walkie-talkie communication, staff will call for the student to meet his/her parent at the side door. Classroom teachers will be asked to hold YEP students in the rooms until all bus students have exited the APR.

Classroom Procedures: Each classroom has been set up with desks 6 feet apart. Desks are arranged in pairs using an “L” formation. The side desk will be used to store student supplies and backpacks will be hung on chairs. ([See Picture.](#)) Each student will be assigned his/her own desk. Cohort A will use one desk and Cohort B will use the other during face-to-face instructional time. Students will not be permitted to put anything inside the desks. In addition, students will be instructed to bring a water bottle to school so they do not need to drink from the water fountain. Water bottles will have the student’s name clearly visible to avoid confusion. Students can use the water filling stations around the school to refill their water bottle if needed.

Hand Washing & Sanitizing: As a class, students will wash their hands during scheduled times in addition to using hand sanitizer every hour.

Snack: Students will bring in a working snack that they will eat in the classroom during the designated time the teacher provides. All desks will be wiped down by the teacher at the

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		<p>conclusion of snack time. In addition, all students will wash their hands after they finish their snack.</p>
	<p>Oakview Elementary</p>	<p><u>Arrival:</u> Students arriving on the bus and by parent drop-off will be escorted to the playground blacktop to stand in line behind their teacher. There will be markers on the blacktop 6 ft. apart for the students to remain socially distanced while waiting for their classmates to arrive. All students will have their temperature taken prior to entering the building. If their temperature is 100.4 degrees or above the nurse will be contacted via the walkie talkie. All students will be escorted by their teacher to the front entrance of the school. Students must wear a mask upon entrance into the building. Students must follow the traffic pattern established in the hallway. There, the teacher will show the students how to find their class with the goal that after two weeks, students will be able to directly report to their classroom upon arrival.</p> <p><u>Dismissal:</u> All students participating in the Young Eagles Program will be dismissed first to report to the APR. Students must wear a mask while walking in the hallways. Staff members will be on duty throughout the building to reinforce traffic flow and social distancing.</p> <p>All students who are walkers or parent pick-up will be dismissed second. These students will report to the exit by the isolation room. Multiple staff members will be on duty at this location. Each parent will show ID at the side entrance prior to picking up their child.. Parents will need to wear a mask when picking up their child.</p> <p>All students utilizing school transportation will be dismissed through the front exit of the school. Students will wear a mask as they walk through the hallways to exit the building.</p> <p><u>Classroom Procedures:</u> Each classroom has student desks that are 6 feet apart. All first grade student desks are faced in the same direction. Kindergarten classrooms have tables so students are seated on opposite ends, 6ft apart. Tape is placed on the floor as an indication and reminder of the way in which the desks should be arranged for social distancing. All staff members will have a mask on while in school. Students will keep their bookbag on the back of their chair to hold their materials instead of placing them inside of the desk. In addition,</p>

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students will be instructed to bring a water bottle to school so they do not need to drink from the water fountain. Water bottles will have the student's name clearly labeled to avoid confusion. Students can use the water filling stations around the school to refill their water bottle if needed.

Handwashing/Sanitizer/Restroom: All classrooms have hand sanitizer for students to use as needed. Students will also be able to wash their hands in their classroom if they have a sink. If not, they may visit the bathrooms in the hallway. Students can use the restroom in their classroom or they can utilize the restrooms in the hallway. The hallway restroom monitors will make sure there are only two students in the restroom at a time.

Breakfast & Snack: All students will be offered a free breakfast to eat in the classroom at the start of the school day. The student's desk will be wiped down by the teacher when they finish breakfast and students will sanitize their hands. Students will bring in a working snack that they will eat in the classroom during the designated time the teacher provides. All desks will be wiped down by the teacher at the conclusion of snack time. In addition, all students will wash their hands or use hand sanitizer after they finish their snack.

12. Scheduling/Movement

	Plan
WDHS	<ul style="list-style-type: none"> ● UNIT LUNCH (new schedule only when students return full-time to school) ● Grab and Go breakfast on Hybrid In-Person Day ● 7 instructional period day (31² minute classes) ● Students must walk in only one direction in the hall for wider walking space. ● No Lockers - to ensure flow of halls.
WDMS	<ul style="list-style-type: none"> ● 7 period instructional day (30 minute classes)

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	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="487 207 779 354"></td> <td data-bbox="779 207 2024 354"> <ul style="list-style-type: none"> ● Grab and Go breakfast on Hybrid In-Person Day ● Students will not be using hall lockers. ● Hallway traffic is directional as specified by hallway arrows (right side movement). </td> </tr> <tr> <td data-bbox="487 354 779 618"> <p>Green-Fields Elementary</p> </td> <td data-bbox="779 354 2024 618"> <ul style="list-style-type: none"> ● Students will not be moving to special area classrooms ● Tier 2 intervention services will take place in the classroom ● Hallway traffic is directional as specified by hallway arrows (right side movement). ● Social distancing markers will be placed on the wall cove base to designate 6 foot spacing. ● Breakfast will be delivered to classrooms by carts each morning. ● Classroom “working” snacks are permitted in the classrooms during designated times. </td> </tr> <tr> <td data-bbox="487 618 779 883"> <p>Red Bank Elementary</p> </td> <td data-bbox="779 618 2024 883"> <ul style="list-style-type: none"> ● Students will not be moving to special area classes ● Tier 2 instruction done in classrooms during student’s Cohort time. ● Hallways divided in half with green tape to help with arrows to denote one way traffic ● The traffic patterns for RB are indicated on the school map LINK ● 6 feet social distance circles will be placed on the floor. ● Breakfast will be delivered to classrooms by carts each morning. ● Classroom “working” snacks are permitted in the classrooms during designated times. </td> </tr> <tr> <td data-bbox="487 883 779 1149"> <p>Oakview Elementary</p> </td> <td data-bbox="779 883 2024 1149"> <ul style="list-style-type: none"> ● The traffic patterns for Oakview Elementary School are indicated on the school map. LINK ● Green tape will divide each hallway in half as well as an arrow indicating the direction of the traffic to support social distancing. ● Free breakfast will be delivered to classrooms each morning. ● Snacks are permitted in the classrooms during designated times. </td> </tr> </table>		<ul style="list-style-type: none"> ● Grab and Go breakfast on Hybrid In-Person Day ● Students will not be using hall lockers. ● Hallway traffic is directional as specified by hallway arrows (right side movement). 	<p>Green-Fields Elementary</p>	<ul style="list-style-type: none"> ● Students will not be moving to special area classrooms ● Tier 2 intervention services will take place in the classroom ● Hallway traffic is directional as specified by hallway arrows (right side movement). ● Social distancing markers will be placed on the wall cove base to designate 6 foot spacing. ● Breakfast will be delivered to classrooms by carts each morning. ● Classroom “working” snacks are permitted in the classrooms during designated times. 	<p>Red Bank Elementary</p>	<ul style="list-style-type: none"> ● Students will not be moving to special area classes ● Tier 2 instruction done in classrooms during student’s Cohort time. ● Hallways divided in half with green tape to help with arrows to denote one way traffic ● The traffic patterns for RB are indicated on the school map LINK ● 6 feet social distance circles will be placed on the floor. ● Breakfast will be delivered to classrooms by carts each morning. ● Classroom “working” snacks are permitted in the classrooms during designated times. 	<p>Oakview Elementary</p>	<ul style="list-style-type: none"> ● The traffic patterns for Oakview Elementary School are indicated on the school map. LINK ● Green tape will divide each hallway in half as well as an arrow indicating the direction of the traffic to support social distancing. ● Free breakfast will be delivered to classrooms each morning. ● Snacks are permitted in the classrooms during designated times.
	<ul style="list-style-type: none"> ● Grab and Go breakfast on Hybrid In-Person Day ● Students will not be using hall lockers. ● Hallway traffic is directional as specified by hallway arrows (right side movement). 								
<p>Green-Fields Elementary</p>	<ul style="list-style-type: none"> ● Students will not be moving to special area classrooms ● Tier 2 intervention services will take place in the classroom ● Hallway traffic is directional as specified by hallway arrows (right side movement). ● Social distancing markers will be placed on the wall cove base to designate 6 foot spacing. ● Breakfast will be delivered to classrooms by carts each morning. ● Classroom “working” snacks are permitted in the classrooms during designated times. 								
<p>Red Bank Elementary</p>	<ul style="list-style-type: none"> ● Students will not be moving to special area classes ● Tier 2 instruction done in classrooms during student’s Cohort time. ● Hallways divided in half with green tape to help with arrows to denote one way traffic ● The traffic patterns for RB are indicated on the school map LINK ● 6 feet social distance circles will be placed on the floor. ● Breakfast will be delivered to classrooms by carts each morning. ● Classroom “working” snacks are permitted in the classrooms during designated times. 								
<p>Oakview Elementary</p>	<ul style="list-style-type: none"> ● The traffic patterns for Oakview Elementary School are indicated on the school map. LINK ● Green tape will divide each hallway in half as well as an arrow indicating the direction of the traffic to support social distancing. ● Free breakfast will be delivered to classrooms each morning. ● Snacks are permitted in the classrooms during designated times. 								
<p><u>Transportation</u></p>	<p>A face covering must be worn by all students who are able to do so upon entering the bus.</p> <ol style="list-style-type: none"> a. Accommodations for students who are unable to wear a face covering should be addressed according to that student's particular need and in accordance with all applicable laws and regulations.. b. Every school bus, either District-owned or contracted, should be cleaned and disinfected before and after each bus route. A face covering must be worn by all students who are able to do so upon entering the bus. If a student is unable to wear a mask, they must socially distance on the bus. <p>Social distancing on buses</p>								

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	<ul style="list-style-type: none"> a. Approximately half capacity will be permitted on all school buses. b. Aide on a bus - Currently our instructional assistants have a 5.9 work hour day; however, it is anticipated that the school day will consist of approximately four instructional hours. Instructional assistants will be utilized to assist the District by being placed on buses to facilitate the social distancing guidelines and wearing of masks. Aides will be available on elementary buses. <p>Cleaning Procedures on the Bus</p> <ul style="list-style-type: none"> a. Daily cleaning shall be performed by the bus driver. b. Drivers shall be trained on how to properly clean their bus. c. Every school bus either district owner or contracted, should be cleaned and disinfected before and after each route. d. Once per week our District vehicles shall be cleaned by our maintenance department for a deep clean. Contracted buses shall also be deep cleaned each week. <p>Windows</p> <ul style="list-style-type: none"> a. Windows on the school buses may be left down at all times. <p>Drivers</p> <ul style="list-style-type: none"> a. District bus drivers shall follow the same guidelines as the rest of our staff members in order to safely work with children. <p>Aides</p> <ul style="list-style-type: none"> a. The District will supply aides on all Elementary School buses. b. Aides will assist students in keeping on face coverings and will communicate with the building Principal for any concerns of noncompliance. <p>Aid in Lieu</p> <ul style="list-style-type: none"> a. Aid in Lieu shall be offered consistent with State guidelines for non-public, choice, and charter schools. <p>Waive Busing</p> <ul style="list-style-type: none"> a. Parents will be offered bus waivers to opt out of busing. b. A policy will be put in place for families that have a hardship and may need busing during this time period.
<p><u>Student Flow, Entry, Exit, Common Areas</u></p>	<ul style="list-style-type: none"> 1. Upon entering the building all students and staff will be encouraged to self-check for any symptoms of COVID. 2. If staff or students are showing symptoms they will be routed to the isolation room for health screenings. 3. Staff and students in the isolation room will have their temperature taken. If the temperature exceeds 100.4, after a waiting period of 15 minutes the temperature will be taken again. If the temperature is over 100.4, the protocol for infection will be initiated. 4. All Administration should review the following from the Center for Disease Control and Prevention: <ul style="list-style-type: none"> a. https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/contact-tracing.html

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- b. <https://www.coursera.org/learn/covid-19-contact-tracing?edocomorp=covid-19-contact-tracing> (Required only for Contact Tracing Coordinator)
5. The procedure for when student or staff tests positive
 - a. [Student Flow Chart](#)
 - b. [Staff Flow Chart](#)
 - c. Student/Staff will be routed to the isolation room if on site. Social distancing, face mask, and use of hand sanitizer are mandatory.
 - d. The Principal and nurse will be notified.
 - e. The Principal or nurse will alert the Superintendent's office verbally and in writing.
 - f. The parent of an infected student will be notified.
 - g. The Department of Health will be notified in writing.
 - h. The School Contact Tracing Coordinator will initiate the Contact Tracing Protocol, gathering the following information:
 - i. The case patient's socio-demographic characteristics;
 - ii. History of SARS-CoV-2 (the virus that causes COVID-19) testing and results;
 - iii. Date of symptom onset, if applicable;
 - iv. Date of specimen collection for COVID-19 testing;
 - v. Source of illness;
 - vi. List of close contacts and their locating information;
 - vii. Duration of exposure;
 - viii. The case patient's activity history during the contact elicitation window (when the patient was infectious and not under isolation); and
 - ix. Exposure locations (including events and gatherings with unknown contacts).
 - i. Notifications will be made by the School Contact Tracing Coordinator and the Principal.
 - j. The Superintendent will coordinate with the Gloucester County Department of Health.
 - k. A custom plan will be made in writing for each case.
 6. No visitors without masks will be allowed in the school unless a documented medical note is furnished.
 7. If physical distancing (six feet apart) cannot be maintained for individuals in line waiting to enter or exit a building, face coverings shall be worn while in the line.
 8. Each school in the District will provide physical guides, such as tape on floors or sidewalks and signs on walls, to help ensure that staff and students remain at least six feet apart in lines and at other times (e.g. guides for creating "one-way routes" in hallways).

School	Plan	Misc Information
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		WDHS	<ul style="list-style-type: none"> ● Students are to enter from one of the three designated entrances of school and report directly to either cafeteria for breakfast and/or Period 1 class after they get their temperature checked. ● Created an additional holding room, other than Nurse’s Office for students that are symptomatic ● Will map out extra classrooms (Per. 1-7) available if students get sick in a classroom during the day. We will be able to sanitize the room as students are relocated to another room. ● Principal will be able to correspond via School Messenger to classrooms that may have a student infected in the classroom, if needed. ● WDHS will continue to keep HS Community informed through weekly Principal Corner. 	Designated Entrances <ul style="list-style-type: none"> ● Main Office Doors ● Band Horseshoe Doors ● PE/Gymnasium Doors
		WDMS	<ul style="list-style-type: none"> ● Students are to enter and report directly to their first period class after their temperature is checked. Grab and Go Breakfast available to students in wing on in-person days. ● Created an isolation room (other than Nurse’s Office). ● Principal will be able to correspond via School Messenger to classrooms that may have a student infected in the classroom (if needed). ● Will map out extra classrooms (Per. 1-7) available if students get sick in a classroom during the day. We will be able to sanitize the room as students are relocated to another room. 	
		Green-Fields	<ul style="list-style-type: none"> ● Based on how students are transported to and from school, four entrance/exits will be utilized. ● Main entrance doors, Upper Wing entry/exit behind the building, Lower Wing entry/exit behind the building, and the Library entry/exit behind the building. ● Isolation rooms have been designated as the current music room and the art room as an alternate if needed. 	
		Red Bank	<ul style="list-style-type: none"> ● Students will enter from one door in the APR and report directly to classrooms 	

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	<table border="1" style="width: 100%;"> <tr> <td data-bbox="596 224 804 354"></td> <td data-bbox="804 224 1969 354"> <ul style="list-style-type: none"> ● Art/Music room is the designated isolation room ● APR will be used if a student gets sick in the classroom. Class will be relocated here while the classroom is being sanitized. </td> </tr> <tr> <td data-bbox="596 354 804 537">Oakview</td> <td data-bbox="804 354 1969 537"> <ul style="list-style-type: none"> ● The traffic patterns for Oakview Elementary School are indicated on the school map. LINK ● Green tape will divide each hallway in half as well as an arrow indicating the direction of the traffic to support social distancing. </td> </tr> </table>		<ul style="list-style-type: none"> ● Art/Music room is the designated isolation room ● APR will be used if a student gets sick in the classroom. Class will be relocated here while the classroom is being sanitized. 	Oakview	<ul style="list-style-type: none"> ● The traffic patterns for Oakview Elementary School are indicated on the school map. LINK ● Green tape will divide each hallway in half as well as an arrow indicating the direction of the traffic to support social distancing.
	<ul style="list-style-type: none"> ● Art/Music room is the designated isolation room ● APR will be used if a student gets sick in the classroom. Class will be relocated here while the classroom is being sanitized. 				
Oakview	<ul style="list-style-type: none"> ● The traffic patterns for Oakview Elementary School are indicated on the school map. LINK ● Green tape will divide each hallway in half as well as an arrow indicating the direction of the traffic to support social distancing. 				
<u>Contact Tracing</u>	<ol style="list-style-type: none"> 1. Educate staff, families, and the broader community on the role of contact tracing in keeping communities safe <ul style="list-style-type: none"> ● The Superintendent and any designee(s) will work closely with the Gloucester County Health Department to support any efforts towards identifying students/staff necessary to facilitate contact tracing for confirmed COVID-19 cases that impact the District/school community. 2. The District has developed procedures with Department of Health, including triggers to activate and notification protocols <ul style="list-style-type: none"> ○ Meeting with the Department of Health on July 7, 2020 3. The District has identified staff members who will be in charge of notifications and carrying out contact tracing policy, ensuring compliance with FERPA and HIPAA <ul style="list-style-type: none"> ○ One Staff Member will be in charge of Contract Tracing Per Building <ul style="list-style-type: none"> ■ High School: Timothy Cammarota, Assistant Principal ■ Middle School: Jeff Podolski, Assistant Principal ■ Green Fields: Jennifer Gilman, Assistant Principal ■ Red Bank: Jennifer Gilman, Assistant Principal ■ Oakview: Theresa Phillips, PIRT Specialist 4. The District has developed communications system to allow staff and families to self-report symptoms/suspected exposure <ul style="list-style-type: none"> ○ Email for reporting COVID-19 tests and concerns: covidreport@wdeptford.k12.nj.us ○ This address is copied to Central Admin to make sure nothing is missed. 				
<u>Screening, Personal Protection Equipment (PPE), and Response to Students and Staff Presenting Symptoms</u>	<ol style="list-style-type: none"> 1. The School District adopted Board Policy 1648 at the August 24th Board of Education Meeting. This Policy will address the screening procedures for students and employees upon arrival at school or work location for symptoms and history of exposure. These screening procedures must include the following: <ol style="list-style-type: none"> a. Staff will visually check students for symptoms upon arrival, perform temperature checks, and/or confirm with families that students are free of COVID-19 symptoms. 				

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| | <ul style="list-style-type: none">b. Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.c. Parents will be required to submit a pledge (once per year) before student enters our school buildings.d. A screening may be required at the beginning of the school day.e. Results will be documented when signs/symptoms of COVID-19 are observed.f. Any screening policy/protocol will take into account students with disabilities and accommodations that may be needed in the screening process for those students. <p>2. The Board will adopt as part of this plan procedures for symptomatic staff and students, which shall include the following:</p> <ul style="list-style-type: none">a. Students and staff with symptoms related to COVID-19 must be safely and respectfully isolated from others. School officials will follow current Communicable Disease Service guidance for illness reporting.b. If the School District becomes aware that an individual who has spent time in a District facility tests positive for COVID-19, officials must immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.c. The procedures the District will use when someone tests positive for COVID-19 will include written procedures detailing the District's COVID-19 related response for symptomatic students and staff. The procedures must be consistent with the District's contact tracing procedures (see "Contact Tracing") to the maximum extent practicable. The procedure includes the following:<ul style="list-style-type: none">(i) Establishment of an isolation space. Students and staff with symptoms related to COVID-19 must be safely and respectfully isolated from others. Students should remain in isolation with continued supervision and care until picked up by an authorized adult. All schools have identified isolation spaces, alternate isolation spaces, and class isolation spaces.(ii) Following current Communicable Disease Service guidance for illness reporting.(iii) An adequate amount of PPE shall be available, accessible, and provided for use. All students will be encouraged to bring their own face coverings and a face mask will be provided to all staff. The schools will provide hand sanitizer and other PPE materials.(iv) Methods to assist in contact tracing including records of groups/cohorts, assigned staff, and daily attendance.(v) Continuous monitoring of symptoms.(vi) Re-admittance policies consistent with Department of Health guidance and information for schools and Department of Health/Communicable Disease Service Quick Reference Guidance on Discontinuation of Transmission-Based Precautions and Home Isolation for Persons Diagnosed with COVID-19.(vii) In all cases of a suspected or positive COVID-19 test, the schools will follow the following procedure:<ul style="list-style-type: none">1. The Principal of the school shall be notified immediately verbally, followed up in writing.2. The Principal will notify the school Contact Tracing Specialist and the Superintendent's office. |
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3. The Principal will work with the School Contact Tracing Specialist to identify anyone who has been within six (6) feet of the (possibly) infected person for more than ten (15) total minutes in a 24-hour period.
4. The Superintendent or designee will contact the Department of Health.
5. The School Contact Tracing Specialist and Principal will notify all identified staff who are possibly infected and will notify those who are recommended to quarantine and the length of the quarantine. A letter from the Principal will follow.
6. The Principal and Superintendent will follow up on the status.
3. School officials will encourage parents to be on alert for signs of the illness in their children and to keep their child home when they are sick.
4. School staff and visitors are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two years of age.
5. Students must wear face coverings and are required to at all times, unless doing so would inhibit the student's health. It is also necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.
 - a. Accommodation for students who are unable to wear a face covering should be addressed according to that student's need and in accordance with all applicable laws and regulations.
6. Exceptions to requirements for face coverings shall be as follows:
 - a. Doing so would inhibit the individual's health.
 - b. The individual is in extreme heat outdoors.
 - c. The individual is in water.
 - d. A student's documented medical condition, or disability as reflected in an IEP, precludes the use of face covering.
 - e. The student is under the age of two and could risk suffocation.
 - f. Students in classrooms who are carefully supervised, socially distanced, and the teacher gives permission for a brief mask break.
7. If a visitor refuses to wear a face covering for non-medical reasons and if such covering cannot be provided to the individual at the point of entry, the visitor's entry to the school/District facility may be denied.

The District will follow the CDC's guidance on contact tracing:

<https://drive.google.com/file/d/1a19vGsUixX04rsfulxT0PRhocXAV0UI/view?usp=sharing>

NJ Department of Health/CDC guidance on a positive test:

<https://drive.google.com/drive/u/1/folders/1JqDBuqAeOgLZww25duagOTAbT8aX2Apt>

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NJ Department of Health/CDC guidance on a negative test:
https://drive.google.com/file/d/1IWb8n_uvJLbin3Ohet6J_Hjz3FQNoOxB/view?usp=sharing

CDC Guidance on Quarantining:
<https://drive.google.com/file/d/1V29IKc0jyhndG3RG2ZZuk4TkxmUTu6jj/view?usp=sharing>

Isolation Rooms Information

	Isolation Room #1	Alternate Isolation Room	Notes
West Deptford High School	Room 1: Principal Conference Room	Per 1: Room Media Per 2: Room LGI Per 3: Room 16 Per 4: Room 10 Per 5-7 : Room 9	At the high school, due to room availability, we will have rotating rooms that will be available each period of the day.
West Deptford Middle School	Room 1: Faculty lounge directly across from nurse's office	Library Rm. 11	Faculty Room across from nurse's office will be made into 4 quadrants with rods/shower curtains. Make sure there are walkways between quadrants. Move folded up mats from gym floor to isolation room to be cots
Green Fields Elementary	Room 129 Music Room	Room 126 Art room	Desks/tables 6 ft. apart
Red Bank Elementary	Room 16	Library Office	Room 16: Art/music room allows for 12 students/staff to be 6 feet apart. The room will contain a medical cot from nurse's room and folded PE mats. Library Office: secondary

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				<p>isolation space located at the rear of the library. Library will not be used by students therefore allowing for movement to the office.</p>
	<p>Oakview Elementary</p>	<p>Room 6 Music Room</p>	<p>WIN Room</p>	<p>Room 1: Music room holds 12 spots that are 6ft apart. Some spots will be made of folded up mats from gym to be cots. This room also has its own entrance/exit to the front parking lot.</p> <p>Room 2: WIN room will be used as a second isolation room. It is directly next to isolation room 1.</p> <p>Both rooms are across from the nurses office.</p>

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<p><u>Facilities Cleaning Practices</u></p>	<ol style="list-style-type: none"> 1. School officials must continue to adhere to existing required facilities cleaning practices and procedures, and any new specific requirements of the local health department as they arise. 2. The Board’s Plan and Policy will establish cleaning/disinfecting schedules, targeted areas to be cleaned, and methods and materials to be used including: <ol style="list-style-type: none"> A. A schedule for increased routine cleaning and disinfection. B. Routinely cleaning and disinfecting surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g. door knobs, light switches, classroom sink handles, countertops). C. Use of all cleaning products according to the directions on the label. For disinfection, most common EPA-registered household disinfectants should be effective. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available on the EPA’s website. D. Follow the manufacturer’s instructions for all cleaning and disinfection products (e.g. concentration, application method, and contact time, etc.). Examples of frequently touched areas in schools are: <ol style="list-style-type: none"> 1. Classroom desks and chairs; 2. Lunchroom tables and chairs; 3. Door handles and push plates; 4. Handrails; 5. Kitchens and bathrooms; 6. Light switches; 7. Handles on equipment (e.g. athletic equipment); 8. Buttons on vending machines and elevators; 9. Shared telephones; 10. Shared desktops; 11. Shared computer keyboards and mice; 12. Drinking fountains; and 13. School bus seats and windows. E. Sanitize bathrooms daily, or between use as much as possible, using protocols outlined by the Environmental Protection Agency (EPA). 3. Other considerations for District cleaning: <ol style="list-style-type: none"> A. In consultation with the District indoor air quality expert, the District will develop a procedures manual to establish cleaning/disinfecting schedules for routine and post-positive case instances. B. The District will increase cleaning high-touch surfaces. These surfaces will be cleaned minimally twice a day. C. All bathrooms will be cleaned hourly/twice a day. D. All Water fountains closed, except for bottle filling stations. All students will be encouraged to bring their own water bottle
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- E. Hand Sanitizer - The District will provide one bottle in each classroom
- F. Provide sanitizing wipes to staff
- G. Staff will wipe student desks between classes.
- H. Provide cleaner and disinfectant to custodians and staff - the District will provide hand sanitizer in each classroom and common area.
- I. Bus cleaning/sanitizing procedures
- J. Add physical barriers in schools, where needed
- K. Training
- L. Safe Schools Right to Know/Understand Training mandated and required to be completed by all staff.

West Deptford Bus Cleaning Protocol, developed by Environmental Consultant, Dr. Richard Lynch:
https://drive.google.com/file/d/1AVn_W9YNYMKGZ6OHPZ5zPL7RLuA3A-y1/view?usp=sharing

Safety Data Sheets for chemicals currently used with our dispensing systems in all of our schools:
<https://drive.google.com/drive/folders/1OIvvZaNtmHbNwz5nlRlg-PC3Nwlvz6e1?usp=sharing>

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Meals/Food Service

1. Types of meals to be served

	Plan	Misc Information
WDHS	<ul style="list-style-type: none"> ● Grab and Go Breakfast available to students in the building on their in-person days. ● Pick up on Mondays from 9:00 AM - 11:00 AM and 3:00 PM - 6:00 PM at MS or HS ● Will receive on pick up day 7 lunches/5 breakfasts 	
WDMS	<ul style="list-style-type: none"> ● Grab and Go Breakfast available to students in the building on their in-person days. ● Pick up on Mondays from 9:00 AM - 11:00 AM and 3:00 PM - 6:00 PM at MS or HS ● Will receive on pick up day 7 lunches/5 breakfasts 	
Green-Fields	<ul style="list-style-type: none"> ● Breakfast will be delivered to classrooms for students to eat in their classroom on in-person days. ● Pick up on Mondays from 9:00 AM - 11:00 AM and 3:00 PM - 6:00 PM at MS or HS ● Will receive on pick up day 7 lunches/5 breakfasts 	
Red Bank	<ul style="list-style-type: none"> ● Breakfast will be delivered to classrooms for students to eat in their classroom on in-person days. ● Pick up on Mondays from 9:00 AM - 11:00 AM and 3:00 PM - 6:00 PM at MS or HS ● Will receive on pick up day 7 lunches/5 breakfasts 	
Oakview	<ul style="list-style-type: none"> ● Breakfast will be delivered for students to eat in their classroom on in-person days. ● Pick up on Mondays from 9:00 AM - 11:00 AM and 3:00 PM - 6:00 PM at MS or HS ● Will receive on pick up day 7 lunches/5 breakfasts 	
Preschool	<ul style="list-style-type: none"> ● Breakfast will be delivered to classrooms for students to eat in their classroom based on an order form that is completed by parents. ● Pick up on Mondays from 9:00 AM - 11:00 AM and 3:00 PM - 6:00 PM at MS or HS ● Will receive on pick up day 7 lunches/5 breakfasts 	

If cafeterias or group dining areas become necessary or safe to use in the school District, the school District will incorporate the following into the Board's Plan, if applicable:

- (a) Stagger times to allow for social distancing and clean and disinfect between groups.
- (b) Discontinue family style, self-service, and buffet.
- (c) Clean and sanitize tables/surfaces between each meal service, pursuant to the protocols outlined by the EPA.
- (d) Space students at least six feet apart.

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	<p>(e) Require individuals to wash their hands after removing their gloves or after directly handling used food service items.</p>
<p><u>Recess/Physical Education</u></p>	<p>The Board’s Plan regarding recess and physical education should include protocols to address the following:</p> <ol style="list-style-type: none"> 1. The school District will mitigate risk, limit and/or eliminate direct contact with equipment (lessons with no equipment), and will not allow sharing of equipment. If equipment must be shared, the equipment will be cleaned and disinfected between each use. 2. The school District will not run recess during in-person learning. Recess will be part of the virtual learning time.. 3. The District will take other following precautions: <ol style="list-style-type: none"> (a) The use of cones, flags, tape, or other signs to create boundaries between groups. (b) Complete an inventory of outdoor spaces (athletic fields, track, green spaces, open space, and local parks) and designate zones, use stations, mark off areas, floor markers, floor tape, poly spots, etc., to ensure separation among students (six feet apart for social distancing). (c) Locker rooms may be closed to mitigate risk and prohibit students and staff from confined spaces with limited ventilation and/or areas with large amounts of high contact surfaces. <ol style="list-style-type: none"> (i) If it is not feasible to close locker rooms the District will stagger the use and clean and disinfect between use. (ii) Students may be encouraged to wear comfortable clothing and safe footwear to school that allows for safe movement and is appropriate for the weather in order to participate in physical education without the use of a locker room. <p>Other Considerations/Health and Physical Education</p> <ol style="list-style-type: none"> 1. Groups: If groups are outside simultaneously social distancing, face coverings, and hand washing will be the priority. See plan below for specifics. 2. Hygiene - Social distancing, face coverings, and hand washing will be the priority. 3. Playground equipment - playground equipment will not be used. Equipment will not be shared. 4. Locker Rooms - WDHS and WDMS LOCKER ROOM ARE CLOSED. 5. Equipment - students will not share equipment during the regular school day. Students involved with athletics will share equipment only when necessary, such as when a ball is being used in a sport. Athletes will be trained to socially distance whenever possible during athletics and to refrain from touching their face. 6. Mixing cohort - cohorts will stay together whenever possible. Social distancing, face coverings, and hand washing will be the priority.

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Field Trips, Extra-Curricular Activities, Use of Facilities by Outside Groups outside of School Hours

1. Social distancing, face coverings, and hand washing will be the priority in all of the West Deptford School District buildings.
2. Field Trips - no in person field trips will be authorized.
3. Assemblies, Large Group Gathering - No large groups will gather unless extremely necessary. Social distancing, face coverings, and hand washing will be the priority.
4. Use of Facilities by Outside Groups - West Deptford will not allow outside use of the buildings.
5. In-Person Gatherings Outside School Hours - The Central Administration and the Principals will discourage any practice that goes against the Governor's Executive Orders.

	Plan	Misc. Information
WDHS	<ul style="list-style-type: none"> ● Field Trips will not be scheduled ● Due to sanitary reasons, WDHS will not host our normal outside groups to meet after hours. ● Homecoming Dance - Cancelled ● Senior Trip - will decide by 12/1/2020 <p>NJSIAA Sporting Events:</p> <ul style="list-style-type: none"> ● Following Direction on the NJSIAA Guidelines. As of 9/14/20, NJSIAA in Phase III of Return to Sports. ● Students get checked before each practice and have to complete a daily COVID form ● STREAMING all home events to avoid crowds for after-school events. 	<p>Exceptions for Excursion: Work Release Programs College Programs</p> <p>Outside Groups: -</p> <ul style="list-style-type: none"> ● NJSIAA Football Officials.
WDMS	<ul style="list-style-type: none"> ● All after-school clubs are cancelled ● No assemblies or large group gatherings. ● 6th Camp Mason Camping Trip was moved from October, 2020 to May, 2021- will decide in January, 2021. ● Remaining field trips will not be scheduled <p>Middle School Sports:</p> <ul style="list-style-type: none"> ● Students get checked before each practice and have to complete a daily COVID form 	

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	Green-Fields	<ul style="list-style-type: none"> ● No scheduled Field Trips ● No scheduled assemblies 	
	Red Bank	<ul style="list-style-type: none"> ● No scheduled Field Trips ● No assemblies or large group gatherings will be scheduled 	
	Oakview	<ul style="list-style-type: none"> ● No scheduled Field Trips 	
	Preschool	<ul style="list-style-type: none"> ● No scheduled Field Trips 	

Social Emotional Learning (SEL) and School Culture and Climate

<u>Educator Well-Being</u>	<ol style="list-style-type: none"> 1. Administrators will support educator well-being so they may best support students - the Administrator will work with staff to check in to ensure staff support. Professional development will focus on teaching techniques to ensure student success. 2. The Administration, nurses, and support staff will coordinate a staff wellness program with the building Principal
<u>Trauma-Informed SEL</u>	<ol style="list-style-type: none"> 1. Staff and Student Trauma <ol style="list-style-type: none"> a. Universal Screening b. Referrals will be made to the counselors in each building as needed c. Mental health programming will continue 2. Importance of SEL to student success <ol style="list-style-type: none"> a. The Social Emotional Learning committee will meet regularly to discuss the SEL needs of the staff and students. b. The SEL committee will make recommendations for staff professional development in the area of SEL 3. Staffing for SEL needs 4. Deliberate Opportunities to Connect - students will meet with teachers in large and small groups on Fridays for virtual learning. 5. The SEL Committee will make recommendations to administration to implement Community Care Strategies 6. Professional Development <ol style="list-style-type: none"> a. Opening of School -- professional development will focus on improving virtual learning b. Ongoing supports through grade level meetings and department meetings

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	<p>7. Establish a system of check-ins with students and families - surveys and teacher check in will continue through the school year.</p> <p>8. The Special Needs department will prepare/review agreements with mental health service providers.</p> <p>9. Teachers and other staff will continue to create opportunities for staff and students to reflect on SEL competencies</p> <p>10. Teachers and counselors will conduct careful conversations around the impacts of COVID-19 with students. Teachers will seamlessly integrate into the curriculum and help students voice concerns.</p>						
<p><u>School Culture and Climate</u></p>	<p>1. Positive School Culture (Principals)</p> <table border="1" data-bbox="596 488 1938 1382"> <thead> <tr> <th data-bbox="596 488 779 553"></th> <th data-bbox="779 488 1938 553">Plan</th> </tr> </thead> <tbody> <tr> <td data-bbox="596 553 779 1016">WDHS</td> <td data-bbox="779 553 1938 1016"> <ul style="list-style-type: none"> ● Utilizing School Community Based Clubs to creative positive culture. The Roundtable/Safe Space to promote: <ul style="list-style-type: none"> ○ Equity ○ Equality ○ Acceptance ● Guidance looking to utilizing some PE times to hold SEL sessions along with PE teachers. ● NHS - Will begin peer tutoring in late October ● SAFE SPACE - continuing to meet with the group to enhance their SEL experiences. ● Renaissance to promote school positivity. ● Key Club - still run community events through school connections ● Gifted and Talented/National Honor Society - see if they can continue ZOOM peer tutoring. </td> </tr> <tr> <td data-bbox="596 1016 779 1382">WDMS</td> <td data-bbox="779 1016 1938 1382"> <ul style="list-style-type: none"> ● The School Safety and Climate Team will continue to meet throughout the year to discuss trends and ways to improve the climate and culture of the middle school. ● Monthly Team Council meetings for Team Leaders and administration to discuss culture and climate of each team and wing ● ScIP (School Improvement Panel) will meet to discuss trends and ways to improve the climate and culture of the middle school. ● PBSIS implemented throughout the year including Eagle Launch, Winning Wings, etc. ● Various school prevention programs including Unity Day, Respect Week, etc. ● Counselor lessons ● Community Care Strategies </td> </tr> </tbody> </table>		Plan	WDHS	<ul style="list-style-type: none"> ● Utilizing School Community Based Clubs to creative positive culture. The Roundtable/Safe Space to promote: <ul style="list-style-type: none"> ○ Equity ○ Equality ○ Acceptance ● Guidance looking to utilizing some PE times to hold SEL sessions along with PE teachers. ● NHS - Will begin peer tutoring in late October ● SAFE SPACE - continuing to meet with the group to enhance their SEL experiences. ● Renaissance to promote school positivity. ● Key Club - still run community events through school connections ● Gifted and Talented/National Honor Society - see if they can continue ZOOM peer tutoring. 	WDMS	<ul style="list-style-type: none"> ● The School Safety and Climate Team will continue to meet throughout the year to discuss trends and ways to improve the climate and culture of the middle school. ● Monthly Team Council meetings for Team Leaders and administration to discuss culture and climate of each team and wing ● ScIP (School Improvement Panel) will meet to discuss trends and ways to improve the climate and culture of the middle school. ● PBSIS implemented throughout the year including Eagle Launch, Winning Wings, etc. ● Various school prevention programs including Unity Day, Respect Week, etc. ● Counselor lessons ● Community Care Strategies
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		<ul style="list-style-type: none"> ● Will evaluate the possibility of implementing STAMP Mentor Program
	Green-Fields	<ul style="list-style-type: none"> ● Green-Fields will continue with the current program of supporting students and staff in many important ways.
	Red Bank	<ul style="list-style-type: none"> ● Red Bank will continue with the current program of supporting students and staff in many important ways ● 20 minutes daily embedded in schedule for Morning Meeting with focus on SEL
	Oakview	<ul style="list-style-type: none"> ● Oakview will continue with the current program of supporting students and staff in many important ways.

Multi-Tiered System of Supports (MTSS)

	<ol style="list-style-type: none"> 1. Universal Screening - students will be screened by counselors and others qualified to conduct screenings. Students with identifiable needs will be referred to the appropriate service and the principal will be made aware. 2. Collaborative Problem-Solving Teams- Teams consisting of Administrators, educational support staff (nurse, counselors, CST, etc.), teachers, and paraprofessionals will meet periodically to discuss the current climate and available supports for students and staff. Detailed plans of action to address news concerns will be drafted and submitted to Administrative staff for consideration 3. Family Engagement- Families will be provided information about the school District’s plan to support and protect students and staff. Families will receive information about support services and resources available within the community. Families will also receive information on ways to support their child(ren) at home. 4. Data-based Decision Making- We will continue to use data derived from reliable resources that drive decisions made about the well-being of students and staff.
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Wraparound Supports

The Road Back: Restart and Recovery Plan for Education West Deptford School District

SEL Committee	<ol style="list-style-type: none"> 1. The Social Emotional Committee will recommend Mental Health Supports that counselors and Administrators will implement into the curriculum and school day. 2. The school nurses will coordinate Primary Health and Dental Care through the programs available in the County and State when a student demonstrates a need. 3. The Principals will continue their excellent track record of family engagement through the many avenues that they always have. 4. The District will offer academic enrichment on the distance learning day.
Food Service and Distribution	
	<ol style="list-style-type: none"> 1. Bus Drivers may provide delivery if requested by parents. 2. All students, regardless of lunch status, are eligible to eat FREE through the end of the 20-21 school year. 3. Seven (7) days' worth of breakfasts and lunches will be provided each week. 3. Staff will be prepping daily for students.
Childcare	
	<ol style="list-style-type: none"> 1. The West Deptford School District is aware that more families may be in need of childcare. The Young Eagles Program is our fully-licensed before and after childcare program. We have expanded our program to include full day childcare and opened an additional 300 seats for families in need. Click here to view the Young Eagles Program Plan 2. Hybrid childcare has also been setup for families on in person days 3. The West Deptford School District is in contact with local providers to fill any remaining gaps. 4. Link to the NJ Childcare Resource and Referral Agencies website has been added to our District site.

Leadership and Planning

Requirements to Reopen

Critical Area

District Actions and Person(s) Responsible

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West Deptford School District

Overview

1. Public health trends support school reopening
2. State of NJ requires that schools must reopen for in-person instruction at start of school year
3. Many schools will operate on reduced capacity
4. Districts need to prepare to pivot to remote instruction
 - a. West Deptford Pivot to Distance Learning Plan:
<https://docs.google.com/document/d/17fBZuthzP7eI57eTj151a5M2D6GjJbngBQXzEC9P72Y/edit>

Leadership and Planning

The Leadership and Planning Section of the Board’s Plan references guidance, requirements, and considerations for the school district regarding District and school-wide logistical and operational issues with which Administrators will contend in planning to reopen schools.

The Board of Education has established the following to reopen safely:

1. Reopening Task Force
 - a. A Reopening Task force has been established as collaboration is critical to the development of the Board’s Plan.
 - b. The Reopening Task Force includes school District and school-level Administrators, members of the Board of Education, the Presidents of the local Education Associations or their designees of the local Education Associations, and a diverse set of content experts, educators, parents, and students.
 - c. The Reopening Task Force is working and will continue to work closely with the School-Based Pandemic Response Teams, Local Health Department, and others in Municipal and County Government as necessary to develop the District Plan. Restart Committees and Pandemic Response Teams should help address policies and procedures for the Board’s Plan.
 - d. The Reopening Task Force reflects the diversity of the school community, including those representing students with disabilities, whose families speak languages other than English at home, and who reflect diverse racial, ethnic, and socioeconomic demographics.
 - e. The Reopening Task Force has developed sub-committees to focus on age or grade-level specific needs, school specific needs, or to address issues of importance such as medically fragile students or staff.
2. Pandemic Response Teams

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- a. School-Based Pandemic Response Teams have been established in each school in the District to centralize, expedite, and implement COVID-19 related decision-making.
- b. Each school team has a liaison that reports to District-level Administrators to ensure coordinated actions across the District.
- c. Members of the school teams include a cross section of Administrators, teachers, staff, and parents.
- d. Pandemic Response Teams represent a cross-section of the school and District, including its gender and racial diversity, as decision-making and communication will be more effective if decision-makers reflect the make-up of the community.
- e. The schools that have an existing Crisis Response Team, that Team may have that team serve as the Pandemic Response Team.
- f. Pandemic Response Team are comprised of, at a minimum, the following members, if applicable:
 - (1) School Principal or Lead Person;
 - (2) Teachers;
 - (3) Child Study Team member;
 - (4) School Counselor or mental health expert;
 - (5) Subject Area Chairperson/Director;
 - (6) School Nurse;
 - (7) Teachers representing each grade band served by the school district and school;
 - (8) School safety personnel;
 - (9) Members of the School Safety Team;
 - (10) Custodian; and
 - (11) Parents.
- g. The Pandemic Response Team is responsible for:
 - (1) Overseeing each school's implementation of the Plan, particularly health and safety measures, and providing safety and crisis leadership.
 - (2) Adjusting or amending school health and safety protocols as needed.
 - (3) Providing staff with needed support and training.
 - (4) Reviewing school level data regarding health and safety measures and the presence of COVID-19 and reporting that data to the district as required.
 - (5) Developing and implementing procedures to foster and maintain safe and supportive school

The Road Back: Restart and Recovery Plan for Education West Deptford School District

	<p style="text-align: center;">climates as necessitated by the challenges posed by COVID-19.</p> <ul style="list-style-type: none"> (6) Providing necessary communications to the school community and to the school district. (7) Creating pathways for community, family, and student voices to continuously inform the Team's decision-making. <p>h. The Pandemic Response Team should meet regularly and provide the community with timely updates and any changes to protocols.</p>
<p><u>Operational Requirements</u></p>	<ol style="list-style-type: none"> 1. The Director of Facilities has been preparing the Buildings and Grounds along with the Operations Committee. 2. The West Deptford School District formed the District Pandemic Response Team and the Reopening Task Force <ol style="list-style-type: none"> a. Board Member/Parent - Kristin O'Neil b. WDEA Member - Julia Holloway c. WDAA Member - Brian Gismondi d. School Nurse/Elementary - Cindy Cobb e. School Counselor/Middle School - Liza Lecher f. Superintendent - Greg Cappello g. Curriculum - Shawnequa Carvalho h. Facilities - Butch Berglund i. Transportation - Suzanne Thomas-Hasko j. Finance - Margaret Meehan k. Technology - Tom Tucci l. Food Service - Alicia Keen m. Special Needs - Kim Seifring n. School Safety Specialist - Christine Trampe o. Police - Chief Sean McKenna p. Parents q. Students r. Chair of SEL Committee - Katelyn Donocoff 3. Clear Communications Protocols <ol style="list-style-type: none"> a. West Deptford School District Website has a Reopening Page and FAQ Page at: https://wdeptford.k12.nj.us/cms/One.aspx?portalId=3543&pageId=43644123

The Road Back: Restart and Recovery Plan for Education West Deptford School District

	<p>b. The superintendent has continued to communicate through emails to the community with updates and surveys. Copies of the Superintendent’s communication to families can be found on the links below: https://wdeptford.k12.nj.us/cms/One.aspx?portalId=3543&pageId=43644123 https://www.wdeptford.k12.nj.us/for_parents/medical_information/coronavirus_info</p> <p>4. Adopt Contingency Plans in Event Schools Must Close</p> <p>a. The West Deptford Distance Learning Contingency Plan: https://docs.google.com/document/d/17fBZuthzP7e157eTj151a5M2D6GjJbngBQXzEC9P72Y/edit</p> <p>5. The West Deptford School District has been collecting feedback from stakeholders, with the results below: a. Survey Results Page: https://wdeptford.k12.nj.us/cms/One.aspx?portalId=3543&pageId=43644123</p> <p>6. Key Considerations re: Policy and Practice Changes</p>
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School-Level Pandemic Response Teams

Establish School-Level Pandemic Response Teams (PRT)

1. Identify PRT in Each School
 - a. Each School has a Pandemic Response Team

School	Members	Meeting Dates
West Deptford High School	WDHS Principal - Dr. Brian Gismondi WDHS Assistant Principal - Mrs. Kelly Clark WDHS Assistant Principal - Mr. Tim Cammarota WDHS Assistant Principal - Mr. Jason Morrell WDHS Teacher/WDEA President - Mrs. Julia Holloway WDHS Teacher - Mr. Mike Seeley WDHS Staff - Mr. John Beaver WDHS Teacher - Mrs. Patrice Chambers WDHS Guidance Counselor - Mrs. Ellen Quindlen WDHS Nurse - Mrs. Lynn Zoll WDHS Parents	Meeting #1 - July 9, 2020 (ZOOM) Meeting #2 - July 16, 2020 (E-mail review) Meeting #3- July 22, 2020 (ZOOM) Meeting #4 - July 30, 2020 Meeting #5 - August 13, 2020 Meeting #6 August 30, 2020 Meeting #7 September 10, 2020 Meeting #9 October 1, 2020 Meeting #10 October 15, 2020 Meeting #11 October 29, 2020 Meeting #12 11/19/20 - Scheduled
West Deptford Middle School	Christine Trampe, Principal Jodi Thayres, Administrative Assistant & Recording Secretary Kate Donocoff, Assistant Principal of Discipline & Attendance	July 9

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		<p>Jeff Podolski, Assistant Principal of Curriculum & Instruction Melissa Manzano, Area Coordinator of Fine Arts Kristen Ramagli, Area Coordinator of Physical Education/Health Eric Stanwood, Area Coordinator of Mathematics Amanda Donahue, Literacy / Gifted & Talented Teacher Jamie Fahy, Special Education Teacher / Parent of 7th Grader Stefanie Paglione, School Counselor Kim Lee, School Nurse WDMS Parents</p>	<p>July 16 August 19 September 29</p>
	<p>Green-Fields</p>	<p>Karry Corbitt - Admin Teresa Capocci - Admin Maria Budd - School Nurse Madeline Cross - Preschool Master Teacher Kelly Hansbury - Counselor Michele Elliott - 3rd Grade Teacher Heather Sherman - 4th Grade Teacher Tara Bosco - Specialist G&T Catherine Newshel - Preschool Teacher Elise Wajid - Literacy Interventionist Amy Vassallo - Specialist Parents</p>	<p>Meeting Dates: July 9th, July 15th, July 22nd July 29th</p>
	<p>Red Bank</p>	<p>Jill Scheetz - Principal Jenn Gilman - Assistant Principal Lisa Proffitt - Administrative Assistant Toni Durham - School Counselor Amy Wilson - School Nurse Gina Hicks - Special Area Teacher Natalie Drank - 2nd Grade Teacher Cheryl Micciche - 2nd Grade Teacher Noreen Mikulski - Literacy Coach</p>	<p>Meeting Dates: July 9 July 16 July 30</p>

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		Mary Lebeau - Instructional Aide Parents	
	Oakview	Laura Sandy, Principal Angie Wolf, Administrative Assistant & Recording Secretary Jenn Gilman, Assistant Principal Toni Durham, School Counselor Cindy Cobb, School Nurse Nicole English, PE teacher & parent Stacey Pappalardo, First grade teacher Nicole Barney, Kindergarten teacher Lisa Miller, Instructional Aide Parents	Meeting Dates & Agenda July 9, 2020 July 16, 2020 Jul 30, 2020 August 6, 2020 September 3, 2020 October 1, 2020 October 15, 2020
	Special Needs	Kim Seifring - Director of Special Education Julia Holloway - WDEA representative Ginny Maybury - Administrative Assistant Christina Berth, HS representative Tim McAndrew, HS representative Bridgette Breece, MS representative Kelly Schwering, MS representative Karen Brinich, MS representative Joy Hill, Related Service representative Denise Leaf, CST Jovonna Jackson, CST Kristine Costino, Elementary representative Maureen Lex, Elementary representative	Meeting Dates: 7/9 7/16 7/30 .
2. Identify Responsibilities of PRT - See above			
Scheduling			
<u>The School Day</u>			

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1. Hybrid Model

Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A (A-K) In School	Cohort B (L-Z) In School	Cohort A (A-K) In School	Cohort B (L-Z) In School	Deep Cleaning and Sanitizing, Virtual Instruction/ Enrichment, Teacher Planning
Cohort B (L-Z) Virtual Instruction	Cohort A (A-K) Virtual Instruction	Cohort B (L-Z) Virtual Instruction	Cohort A (A-K) Virtual Instruction	
Deep Facility Sanitizing in the PM	Deep Facility Sanitizing in the PM	Deep Facility Sanitizing in the PM	Deep Facility Sanitizing in the PM	

2. School Year, School Day - Link to approved school Calendar:

https://www.wdeptford.k12.nj.us/UserFiles/Servers/Server_3459/File/Calendar/20-21%20WSD%20calendar.pdf

3. Virtual Option - all students will have the option to learn 100% virtually. A survey will be distributed to parents before the start of each marking period which will allow parents to choose whether they want their students to attend hybrid or virtually..

4. Scheduling

a. The West Deptford Board of Education’s Plan accounts for resuming in-person instruction. Scheduling decisions are informed by careful evaluation of the health and safety standards and the most up-to-date guidance from the New Jersey Department of Health (NJDOH), as well the input of stakeholders about the needs of all students and the realities unique to this District.

b. Virtual learning continues to be guided by P.L. 2020, c.27 and the school District's updated Emergency Closure School Preparedness Plan if schools are required to deliver instruction through a fully virtual environment during limited periods throughout the school year due to a local or Statewide public health emergency. This plan is available here:

<https://docs.google.com/document/d/17fBZuthzP7eI57eTjI51a5M2D6GjJbngBOXzEC9P72Y/edit>

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(1) In accordance with N.J.A.C. 6A:32-8.3, a school day shall consist of not less than four hours, except that one continuous session of two and one-half hours may be considered a full day in Kindergarten. Virtual learning may be used to supplement in person hours to ensure that every school day is compliant with N.J.A.C. 6A:32-8.3.

(2) School District policies for attendance and instructional contact time will need to accommodate opportunities for both synchronous and asynchronous instruction, while ensuring the requirements for a 180-day school year are met.

c. The School District will continue to meet the needs of their special populations in alignment with the New Jersey Specific Guidance for Schools and Districts regarding student accommodations.

(1) For Special Education and ELL students, the Board of Education will provide educators with professional development to best utilize the accessibility features and accommodations tools made available through technology- based formats. The School District will continue to ensure students receive individualized supports that meet the requirements of the IEP and 504 Plans.

(2) For medically fragile staff, virtual instruction is ideal for staff who are at greater risk for the impacts of COVID-19. Accommodations may need to be made for staff with health issues which are exacerbated by viewing content on screens for an extended period.

d. The School District will accommodate educators teaching in-person, hybrid, and virtual learning, in a way that allows all students to meet their required instructional hours for the day, which may include remote students completing independent work while students in the classroom receive instruction. West Deptford School Administrators may:

(1) Provide teachers common planning time during extra planning during shortened days..

(2) Ensure school District policies are reviewed and confirmed to support in-person and remote instruction.

(a) Virtual learning may create privacy challenges which school Districts and schools have not yet faced.

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	<p>(b) The NJDOE strongly recommends engaging communities to better understand the landscape of challenges and opportunities when crafting policies.</p> <p>(3) Secure a steady supply of resources necessary to ensure the safety of students and staff.</p> <p>(4) Develop protocols for social distancing on buses and ensure that students understand social distancing best practices while awaiting pickup at bus stops.</p> <p>(5) Scheduling will support a combination of synchronous and asynchronous instruction which allows for contact time between educators and their students, as well as time for students to engage with their peers. The District acknowledges that the NJDOE has encouraged the School District to evaluate instructional activities based on what is developmentally appropriate for each grade band.</p> <p>4. Hybrid Guidelines</p> <ul style="list-style-type: none"> ○ Framework Communication: https://docs.google.com/document/d/1HIK4LUBSttUxZrzV6sQ-Je1hJnVErSHlpovK0m2mUQI/edit
<p><u>Implementation Strategies</u></p>	<ol style="list-style-type: none"> 1. Communication <ol style="list-style-type: none"> a. On July 17, 2020, we sent a Framework Email to all parents: https://drive.google.com/file/d/1Uu3zt92ID2Za_FvlWEWaNi3dQPiyhFTx/view?usp=sharing b. An update email sent on July 28, 2020. c. An email explaining the complete plan will be communicated by August 4. 2. The West Deptford Schools will comply with all state and local attendance policies. See Board of Education Policies 4211 and 4212: https://www2.wdeptford.k12.nj.us/policy/pdf/4211%20ATTENDANCE.pdf https://www2.wdeptford.k12.nj.us/policy/pdf/Policy%204212.pdf 3. Access to Technology <p><u>Equitable Access</u></p> <ul style="list-style-type: none"> ● All students grades 1- 12 are in a 1 to 1 and have been issued school owned technology devices (Dell 2 in 1 Chromebooks) ● 475 new devices have been purchased utilizing CARES grant funding for the incoming Kindergarten and First Grade students.

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- At this time 111 Kindergarten students were issued a school device based on a needs survey. Back-ordered devices arrived 10.30.20 and will be imaged and distributed as needed.
- 25 Verizon hotspots available for distribution upon request.
- Distance Learning Day page on all school websites with links to school work, FAQ's, contact information for all departments, lunch information, etc.
- District website for home Internet accessibility
<https://wdeptford.k12.nj.us/cms/One.aspx?portalId=3543&pageId=41369984>
- Technology support request form for students\parents needing help from home
https://docs.google.com/forms/d/1s54H0sPSty_c3CRus4eZfSiWADniP5z4I9roiDSXazQ/e

4. Professional Development

5. Contingency Planning

- a. The West Deptford Pivot to Distance Learning Document:

<https://docs.google.com/document/d/17fBZuthzP7eI57eTjI51a5M2D6GjJbngBQXzEC9P72Y/edit>

6. School Personnel

7. Access to Supports

- a. A variety of supports are provided via our virtual learning that permits differentiated opportunities.
- b. IEPs will be followed for additional supports for students profiles in both face to face and virtual formats

8. School Schedules - See Scheduling below

Preschool:

- Student Arrival/Wash Hands/Greeting Time – 15 mins
- Message Board – 10 mins
- PLAN-DO-REVIEW – 80 mins
- Recess – 30 mins
- Wash Hands – 10 mins
- Snack – 10 mins
- Wash Hands – 10 mins
- Large Group Time – 15 mins
- Foundations – 15 mins
- Small Group Time – 30 mins
- Clean-up Time and End of Day Routine – 15 mins

Oakview (Gr. K-1):

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- Morning Routines – 10 mins
- Morning Meeting, ARC Message & SEL Message – 20 mins
- Phonological Awareness – 5 mins
- Interactive Read Aloud – 10 mins
- Readers' Workshop – 55 mins
- Response To Reading – 5 mins
- Handwashing & Snack – 10 mins
- Foundations – 25 mins
- Writing – 25 mins
- Math – 70 mins
- End of Day Routine – 5 mins

Red Bank (Grade 2):

- Morning Routines – 10 mins
- Morning Meeting, ARC Message & SEL Message – 20 mins
- Interactive Read Aloud & Mini-Lesson – 10 mins
- Readers' Workshop – 55 mins
- Response To Reading – 5 mins
- Handwashing & Snack – 10 mins
- Foundations – 25 mins
- Writing – 30 mins
- Math – 70 mins
- End of Day Routine - 5 mins

Green-Fields (Gr. 3-4):

- Morning Routines – 10 mins
- Morning Meeting – 15 mins
- Read, Write, & Discuss – 20 mins
- Reading Mini-Lesson – 10 mins
- Readers' Workshop – 55 mins
- Response To Reading – 10 mins
- Handwashing & Snack – 10 mins

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- Writing – 35 mins
- Math – 70 mins
- End of Day Routine – 5 mins

West Deptford Middle School (Gr. 5-8):

- School Day: 7:55am - 11:55am
- Period 1: 7:55 - 8:25
- Period 2: 8:30-9:00
- Period 3: 9:05-9:35
- Period 4: 9:40-10:10
- Period 5: 10:15-10:45
- Period 6: 10:50-11:20
- Period 7: 11:25-11:55
- Additional “Extra Help” 1:00-2:20

West Deptford High School (Gr. 9-12):

- School Day: 7:15am – 11:15am
- Period 1 - 7:15-7:49
- Period 2 - 7:52- 8:23
- Period 3 - 8:26-8:57
- Period 4 - 9:00-9:31
- Period 5 - 9:34-10:05
- Period 6 - 10:08-10:39
- Period 7- 10:42-11:13
- Dismissal – 11:13–11:15
- End of Day Routine – 5 mins
- Additional “Office Hours” 12:20-2:10

9. Accommodations

- a. Students in self-contained MD programs that would benefit from a transition program to re-familiarize themselves with the school building will occur during the last three weeks in August. Families will be afforded the opportunity to meet one time a week with a BCBA in an individual session to brainstorm any solutions to potential transition challenges
- b. IEPs will be followed in regards to accommodations/modifications regards to learning profiles

10. Learning Management System

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West Deptford School District

Staffing

Guidance

1. Staffing

a. The School District has considered access and equity for all staff to ensure continuity of student learning. The West Deptford Board of Education’s Plan and decision-making throughout the school year takes into account the unique needs of each staff member, such as access to technology, social and emotional health, and childcare concerns.

b. When making staffing scheduling and assignments, the School District continues to comply with all applicable employment laws including, but not limited to, the American Disabilities Act (ADA) and Health Insurance Portability and Accountability Act (HIPAA), and all applicable State laws. Additionally, prior to finalizing any COVID-19 related changes for the 2020-2021 school year, School Districts should also consult with the local bargaining units and legal counsel.

c. The West Deptford Board of Education’s Plan identifies roles and responsibilities of school Administrators, teachers, instructional assistants, educational services professionals, and student teachers that will ensure continuity of learning and leverage existing resources and personnel to maximize student success. These responsibilities are outlined in the plan.

d. As schedules are adjusted, the Curriculum Committee and Principals have worked to maintain quality instruction for students and abide by the minimum requirements set forth in NJDOE regulations.

e. In response to COVID-19, the NJDOE has provided flexibilities for implementation of certain regulatory requirements during the public health emergency. While the relevant Executive Orders are in effect, these flexibilities will apply:

- Mentoring Guidance – Outlines requirements and flexibilities for nontenured teachers with an induction to the teaching profession and to the School District community through differentiated supports based on the teachers' individual needs.
- Educator Evaluation Guidance – Provides a description of flexibilities and requirements for educator evaluation necessitated by the State-mandated school closures caused by COVID-19. This Guidance applies to all Teachers, Principals, Assistant Principals (APs), Vice Principals (VPs), and Other

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	<p>Certificated Staff for School Year (SY) 2020-2021, and is differentiated for educators with a provisional certification, in the process of earning tenure, and on a corrective action plan (CAP).</p> <ul style="list-style-type: none"> ○ Certification <ul style="list-style-type: none"> (a) Performance Assessment (edTPA) Guidance Provides a description of the NJDOE's waiver of the teacher certification performance assessment (edTPA) requirement as necessitated by the COVID-19 state of emergency and related limitations. (b) Additional COVID-19 Certification Guidance – Additional flexibilities are expected to be extended to candidates for certification in response to the logical constraints posed by the COVID-19 state of emergency and related limitations. <p>Employee Rights: https://drive.google.com/file/d/1AljBymgu4ZGouKwAuFAkwKeXs2gpmWJX/view?usp=sharing</p> <p>Emergency Paid Sick and Childcare: https://drive.google.com/file/d/1vgW0-43AQoE0t9DFVlzFeK9I8P_Fgups/view?usp=sharing</p> <p>2. Resources</p> <ul style="list-style-type: none"> ○ https://www.nj.gov/education/covid19/teacherresources/mentguidance.shtml ○ https://www.nj.gov/education/covid19/teacherresources/eevaluation.shtml <p>EdTPA https://www.nj.gov/education/covid19/teacherresources/edtpaguidance.shtml Certification https://www.nj.gov/education/covid19/teacherresources/eppcert.shtml</p>
<p><u>Instructional Staff</u></p>	<p>1. In-Person and Hybrid Learning Environments: Roles and Responsibilities</p> <ul style="list-style-type: none"> a. In a fully in-person or hybrid learning environment, the schools will leverage staff to monitor student movement, hallway traffic, and maintain safety according to guidelines. Instructional and non-instructional staff schedules can include designated time to support school building logistics required to maintain health and safety requirements. b. Instructional staff should: <ul style="list-style-type: none"> (1) Reinforce social distancing protocol with students and co-teacher or support staff. (2) Limit group interactions to maintain safety. (3) Support school building safety logistics (entering, exiting, restrooms, etc.). (4) Become familiar with District online protocols and platforms.

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- (5) Plan standards-based lessons to meet the needs of students at various levels, ensuring versatility of lessons to apply to both fully in-person and hybrid learning environments.
- (6) Develop predictable routines and structures for students while maintaining student engagement through varied instructional strategies/modalities.
- (7) Provide regular feedback to students and families on expectations and progress.
- (8) Set clear expectations for remote and in-person students.
- (9) Assess student progress early and often and adjust instruction and/or methodology accordingly.
- (10) Develop opportunities for real-time interactions with students (office hours, virtual meetings, etc.).
- (11) Instruct and maintain good practice in digital citizenship for all students and staff.
- (12) Instructional staff with additional capacity or limited time spent with students may assist with school building and safety logistics.
- (13) Teacher leaders or instructional coaches should support teachers in making necessary curricular adjustments and continuously improving the quality of instruction in remote and hybrid environments.
- (14) Providing materials, manipulatives, and items for at-home activities at no cost to families (particularly in preschool).
- (15) Limiting on-line activities for preschool students.

c. Mentors should:

- (1) Plan for "in-person" contact with the mentee using agreed upon communication methods and schedules that provide confidentiality and sufficient support.
- (2) Identify the most immediate issues to address with the mentee considering technology needs and how to provide effective remote instruction.
- (3) Establish observation protocols for remote environments that protect confidentiality, respect student privacy, and provide the mentee with relevant support.
- (4) Integrate self-care, for mentor and mentee, into mentoring scheduling and practices.
- (5) Continue to maintain logs of mentoring contact.
- (6) Mentor teachers should consider all health and safety measures when doing in-person observations.
- (7) Plan for "in-person" contact with the mentee using agreed upon communication methods and schedules that provide confidentiality and sufficient support.
- (8) Consider alternative methods for classroom observations and avoiding in-person contact where possible.

e. Educational Services Staff (Coaches) should:

- (1) Lead small group instruction in a virtual environment.
- (2) Facilitate the virtual component of synchronous online interactions.

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	<ul style="list-style-type: none"> (3) Manage online platform for small groups of in-person students while teacher is remote. (4) Assist with the development and implementation of adjusted schedules. (5) Plan for the completion of course requests and scheduling (secondary school). (6) Assist teachers with providing updates to students and families. (7) Support embedding of SEL into lessons. (8) Lead small group instruction to ensure social distancing. (9) Consider student grouping to maintain single classroom cohorts. (10) Consider alternative methods for one-on-one interactions avoiding in-person contact where possible. <p>g. Substitutes</p> <ul style="list-style-type: none"> (1) Develop contingency staffing plans in case of sudden long-term absences and/or vacancies. (2) Develop roles and responsibilities for substitute teachers in both virtual and hybrid settings. (3) Designate substitutes to a single school building or grade level to avoid too much movement between schools. (4) Identify areas where additional staff may be necessary: school nurses, counselors, school psychologist. <p>2. Educator Roles Related to School Technology Needs</p> <p>a. To ensure all staff supporting virtual learning are prepared to provide or support instruction on day one, the school officials should:</p> <ul style="list-style-type: none"> (1) Designate staff members to provide ongoing support with technology to students, teachers, and families. Consider developing a schedule and assigning a technology point person to teachers by grade level or content area. (2) Survey teachers and families to determine technology needs/access (consider those that have access, but may be sharing personal devices with others). (3) To the extent possible, provide District one-to-one instructional devices and connectivity. (4) Prior to the start of the school year, provide District email addresses and access to online platforms (usernames/passwords/organizational credentials). <p>b. To ensure student teachers are prepared to start supporting instruction on day one, Districts should:</p> <ul style="list-style-type: none"> (1) Train student teachers to use technology platforms. (2) Communicate District expectations/guidelines regarding professional online etiquette/interactions with students.
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- (3) Survey assistant teachers to determine technology needs/access (Preschool).
- (4) Virtual instruction is ideal for staff who are at greater risk for the impacts of COVID-19. Accommodations may need to be made for staff with health issues which are exacerbated by viewing content on screens for an extended period.

c. Student teachers should:

- (1) Obtain a substitute credential to gain the ability to support students without supervision as needed.
- (2) Lead small group instruction (in-person to help with social distancing).
- (3) Co-teach with cooperating teacher and maintain social distancing.
- (4) Manage online classroom for asynchronous hybrid sessions while the cooperating teacher teaches in-person.
- (5) Implement modifications or accommodations for students with special needs.
- (6) Facilitate one-to-one student support.
- (7) Lead small group instruction virtually while the classroom teacher teaches in-person.
- (8) Provide technical assistance and guidance to students and parents.
- (9) Develop online material or assignments.
- (10) Pre-record direct-instruction videos.
- (11) Facilitate student-centered group learning connecting remote and in-person students.

d. Additional Staff Concerns - the West Deptford School District is prepared to navigate additional staffing concerns and topics and has considered:

- (1) Best practice and guidance from the American Academy of Pediatrics is to limit screen time for students in grades Pre-K through two. Developmentally appropriate practices show that young learners are most successful with hands-on learning, rather than worksheets or computer-based activities. In this grade band, interactive learning activities are the most effective.
- (2) Develop and communicate a plan of accountability that identifies how teachers will monitor and assess student performance. This includes how they grade students (Grades Pre-K through twelve).
- (3) A plan to leverage community organizations, community partners, faith-based communities, or volunteers to support families outside of the school building. Utilizing community volunteer support that will interact directly with students may require criminal history background checks.
- (4) Roles and responsibilities of teacher leaders or instructional coaches in supporting teachers in making necessary curricular adjustments and continuously improving quality of instruction through remote and hybrid structures.

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	<p>(5) Increase the need for all staff to address student trauma, social emotional learning, and digital citizenship.</p>
<p><u>Administrators</u></p>	<p>Administrators - In addition to Administrators' non-instructional responsibilities, to ensure quality of continued learning in-person or virtually, Administrators should:</p> <ol style="list-style-type: none"> (1) Consider roles for staff with health concerns, leveraging them to enhance the virtual learning environment and inform in-person instruction. (2) Provide time for staff collaboration and planning (See Scheduling section). Prioritize practical science and practical CTE areas for on-site opportunities. (3) Prioritize vulnerable student groups for face-to-face instruction. (4) Identify teachers and teacher leaders that may provide support to staff to continuously improve instruction in a virtual environment. (5) Work with staff and faculty to ensure that teaching and learning, and all student services are effectively and efficiently developed, planned, and delivered. (6) Hone collaboration, cooperation, and relationship building skills using alternative methods to remain connected to virtual instruction. (7) Define and provide examples of high-quality instruction given context and resources available. (8) Assess teacher, student, and parent needs regularly. (9) Ensure students and parents receive necessary supports to ensure access to instruction. (10) Communicate expectations for delivering high-quality instruction, assessing, and monitoring student progress in the virtual environment, in accordance with NJDOE's Professional Standards for Teachers and NJ Professional Standards for Leaders (N.J.A.C. 6A:9). (11) Plan a process to onboard students and reestablish the classroom environment through emphasizing relationships with students and parents and resetting routines. (12) Collaborate on curriculum planning and assessing student academic and social emotional well-being when students return to school (13) Create feedback loops with parents and families about students' academic and social emotional health and well-being, through use of remote learning conferences and/or surveys to parents about their child's experience and learning while out of school. (14) Share a comprehensive account of academic interventions and social emotional and mental health support services available through the district. (15) Create and communicate realistic student schedules to increase student engagement and accountability for both hybrid and remote learning models. (16) Collaborate in determining expectations for differentiated instruction and rigor in hybrid and remote learning models.

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	<p>(17) Support families in connecting with teachers and other services they need to be successful in navigating the virtual environment.</p> <p>(18) Ensure the Preschool Director/Contact Person is involved in the planning in order that development activities and supports are in place for Preschool and supports transition to Kindergarten.</p>
<p><u>Educational Services Staff/Support Staff</u></p>	<p>Support staff/paraprofessionals may:</p> <ol style="list-style-type: none"> (1) Lead small group instruction to ensure social distancing. (2) Consider student grouping to maintain single classroom cohorts. (3) Consider alternative methods for one-on-one interactions avoiding in-person contact where possible. (4) Pre-record read-alouds and videos around SEL activities and routines (Grades Pre-K through two). Caption pre-recorded instructional videos from general education teachers. (5) Provide real-time support during virtual sessions. (6) Research websites, videos, and links for accessible activities that teachers can incorporate into lessons. (7) Support families and students in accessing and participating in remote learning. Paraprofessionals can be added to online classes as co-teacher. (8) Lead small group instruction in a virtual environment. (9) Facilitate the virtual component of synchronous online interactions. (10) Family Workers will need to provide support to parents via virtual platforms (Preschool).
<p>Educator Roles Related to School Technology Needs</p>	
<p><u>Preparation</u></p>	<p>To ensure all staff supporting virtual learning are prepared to provide or support instruction on day one, the school officials should:</p> <ol style="list-style-type: none"> (1) Designate staff members to provide ongoing support with technology to students, teachers, and families. Consider developing a schedule and assigning a technology point person to teachers by grade level or content area. (2) Survey teachers and families to determine technology needs/access (consider those that have access, but may be sharing personal devices with others). (3) To the extent possible, provide district one-to-one instructional devices and connectivity. (4) Prior to the start of the school year, provide District email addresses and access to online platforms (usernames/passwords/organizational credentials). <ol style="list-style-type: none"> a. To ensure student teachers are prepared to start supporting instruction on day one, Districts should: b. Train student teachers to use technology platforms.

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	<p>c. Communicate District expectations/guidelines regarding professional online etiquette/interactions with students.</p> <p>d. Survey assistant teachers to determine technology needs/access (Pre-school).</p> <p>e. Virtual instruction is ideal for staff who are at greater risk for the impacts of COVID-19. Accommodations may need to be made for staff with health issues which are exacerbated by viewing content on screens for an extended period.</p>

Policy and Funding

School Funding

<i>Critical Area</i>	<i>District Actions and Person(s) Responsible</i>
<u>ESSE Relief Fund (CARES)</u>	<ol style="list-style-type: none"> 1. Allocation and Uses as per the requirements of the grant. 2. Purchases of technology, PPE, and other expenses allowed in the grant.
<u>Federal Emergency Management Agency (FEMA)</u>	<ol style="list-style-type: none"> 1. The District will continue to monitor guidance out of the Department of Education to determine qualification for Federal Disaster Monies. 2. Uses as required by the State Department of Education.
<u>State School Aid</u>	<ol style="list-style-type: none"> 1. Accounting available in the Business Office.
<u>Purchasing</u>	<ol style="list-style-type: none"> 1. All District purchasing procedures will be followed. 2. The District has purchased the following: <ol style="list-style-type: none"> a. Disposable Masks b. Contactless Thermometers c. Face Shields for teachers

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	<ul style="list-style-type: none"> d. Hand Sanitizer - one gallon bottles for each classroom e. Cleaning solution for all applications in the schools f. Electrostatic Sprayers g. Soap
<u>Reserve Accounts, Transfers, Cash Flow</u>	<ul style="list-style-type: none"> 1. Unexpected needs will be handled through discussion in the Operations Committee and Finance Committees. 2. All transfers from emergency accounts will be handled by the School Business Administrator after consultation with the Superintendent.
<u>Costs and Contracting</u>	<ul style="list-style-type: none"> 1. E-Rate program 2. Cooperative Contracts, Purchasing Information, and resources for Districts and Families

Continuity of Learning

Student Growth, Special Populations

<i>Critical Area</i>	<i>District Action and Person(s) Responsible</i>
<u>Student Growth 2020-2021</u>	<ul style="list-style-type: none"> 1. The District is assuming flat growth for students. 2. Prioritizing students who need in-person instruction most <ul style="list-style-type: none"> a. The District is planning for the general student population to come in every other day and all students have a distance learning day on Fridays. Students that are in the Self-Contained Multiply Disabled and Learning Language Disability programs will be in all four days (M-Th) and will follow the same shortened day schedule as the general education students.

Delivery of Special Education and Related Services

<u>Students with Special Needs</u>	<ul style="list-style-type: none"> 1. Medically Fragile Students
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	<ul style="list-style-type: none"> a. All students that are considered medically fragile are in Out-of-District settings. As the District receives the plans for their reopenings, they will be reviewed to ensure they meet the needs of our medically fragile. 2. Growth Students with Disabilities <ul style="list-style-type: none"> a. Special education students will be expected to complete the same District assessments that the general education students are expected to complete 3. Evaluation Processes <ul style="list-style-type: none"> a. The CST will continue to hold any type of meetings in a virtual format b. If assessments are needed, all social assessments will continue to be completed in a virtual format c. All other assessments will be completed with the following safety precautions: masks will be worn, plexiglass dividers will be utilized, pointers will be provided to students for pointing to protocols. Health surveys are completed and reviewed by nurses prior to students entering the buildings. In addition, after each assessment session, assessment materials will be cleaned with clorox wipes. 4. Postsecondary Plans <ul style="list-style-type: none"> a. Students that graduated in June 2020 will receive two emails (one in October and one in December) from the Director of Special Education that will provide contact information for community organizations, scholarship programs and other State, County or local support services. In addition, previous case manager emails will be included in correspondence in case they need assistance from a previous case manager. 5. Communication <ul style="list-style-type: none"> a. In regards to school-based information, students will receive information in the same format that all students in that building do: via email, school messenger and teacher phone calls. b. In regards to CST documents (IEP, notice statements, etc.) an electronic copy of these items will be forwarded via the Frontline system. If CST personnel remain in the office, hard copies will be forwarded as well. <p style="text-align: center;">Guidance Document/Checklist https://drive.google.com/file/d/10HOlcmzODyMU-ioWWRDI2OTzJwgcvoAE/view?usp=sharing</p>
Technology, Connectivity, Participation, and Platforms	
<u>Technology and Connectivity</u>	<ul style="list-style-type: none"> 1. Devices <ul style="list-style-type: none"> a. 1 to 1 Chromebooks in place grades 1-12

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	<ul style="list-style-type: none"> b. 110 Devices were distributed to Kindergarten students based on needs survey c. 1 to 1 Chromebooks purchased for Kindergarten Students d. 1 to 1 Chromebooks in place for Teachers e. 1 to 1 Devices purchased for classroom/instructional aides. <ul style="list-style-type: none"> 2. Connectivity <ul style="list-style-type: none"> a. Survey results show most families have access to high speed internet. b. 25 Verizon Jetpacks in cases where the internet is not available. 3. Setup/Training
<p><u>Technology Considerations</u></p>	<ul style="list-style-type: none"> 1. Tracking Participation Rates: <ul style="list-style-type: none"> a. Teachers will track online participation by using a combination of our online learning platforms Go Guardian, Google Classroom, Schoology, etc. b. Any students found to be not participating in virtual learning, i.e. not submitting digital assignments or participating in virtual lessons, will be referred to the guidance department or building level Administration for follow up. 2. Attendance: <ul style="list-style-type: none"> a. Attendance for all students will be tracked using our PowerSchool Student Information System. b. An online survey will be distributed to parents each morning for those students attending online instruction. The results of this daily survey will be electronically available to each building's attendance office. This information is going directly into PowerSchool and Parents will receive the automated SchoolMessenger call for any students being marked absent. 3. Platforms - Google Classroom, Microsoft Office 365, Pearson Realize, LinkIT, PowerSchool, On Course 4. Technical Assistance/Support: <ul style="list-style-type: none"> a. The Technology Department has created an online Support Request Form where students and parents can submit issues directly to the Technology Department. That form can be accessed from this HERE. b. Lockers have been installed outside of the main entrance to the West Deptford Middle School. These lockers are used for contactless delivery of replacement technology devices as well as collection of malfunction devices, for both students and staff. They are accessible 24/7.
<p>Curriculum, Instruction, and Assessment</p>	
<p><u>Delivering High-Quality Instruction in Hybrid Environment</u></p>	<ul style="list-style-type: none"> 1. Staff Training / Refinement (Shawn) 2. Equitable Access (Shawn and Kim)

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	<ul style="list-style-type: none"> a. While considering equity - the District has opted to provide face-to-face instruction four days a week (M-Th) to students in MD and LLD programs District-wide. 3. Engagement (Shawn, Greg, Principals) 4. Assessment (Shawn, Kim, Principals) <ul style="list-style-type: none"> a. All students will be required to complete District-mandated assessments. 5. Relationships (Kate and Principals) 6. Consistency (Shawn and Kim) <ul style="list-style-type: none"> a. While considering equity, consistency was also discussed. Consistency for certain populations was discussed as a priority; therefore, those populations were offered programs that consisted of face-to-face instruction four days a week (M-Th)
<u>Virtual and Hybrid - Curriculum</u>	<ul style="list-style-type: none"> 1. Loss of Learning and Learning Gaps (Shawn and Principals) 2. Accelerated Learning (Shawn and Principals) 3. Prioritize Learning Goals (Shawn and Principals) 4. Communication (Shawn and Principals) 5. Consistency (Shawn and Principals)
<u>Virtual and Hybrid - Instruction</u>	<ul style="list-style-type: none"> 1. Shared Understanding 2. Types of Learning 3. Goal 4. Clarity 5. Creativity
<u>Virtual and Hybrid - Assessment</u>	<ul style="list-style-type: none"> 1. Types of Assessments 2. Assessment Strategy 3. Professional Development 4. Importance
<u>Professional Learning</u>	<ul style="list-style-type: none"> 1. Remote/Hybrid Learning 2. Learning Loss/Gaps 3. Planning Time 4. Technology 5. Ongoing Professional Learning 6. Professional Development Plans 7. Mentoring 8. Evaluation

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	<p>9. ScIP 10. Provisional Teachers, Non-Tenured Teachers, Corrective Action Plans</p>
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	Plan	Misc Information
WDHS	<p>PE/HEALTH</p> <p>PE Dept understands NO LOCKER ROOMS or CHANGING</p> <ul style="list-style-type: none"> ● We will front-load our HEALTH I-IV courses in Quarters 1-3 so that if there is a failure, we can try to salvage that course during the last quarter via Educere. ● Working with Guidance to work on "pushing in" some "social- emotional lessons" during this PE time on a rotating schedule. Compiling resources on what this could possibly look like so we are not recreating the wheel. Currently attending a webinar at the end of this month to see what we can learn about how we can embed more "SEL" into our daily curriculum. ● Viable PE options we discussed also include but are not limited to individual workouts with little to no contact: yoga, aerobics, track (walking, running), soccer. (Researching different APPs and free videos for this purpose.) ● We will also continue with the "tracking" of PE activity students did "at home" at the close of last year. <p>BAND/CHOIR</p> <ul style="list-style-type: none"> ● Looking to put in a Large Group Instruction Area spread socially distanced out for Band Class. ● Choir - socially distanced in Auditorium. ● CTE - the High School will continue it's CTE program, Supply Chain Management in the hybrid model. Students will meet the standards in the curriculum and will participate in virtual field trips, online learning, and other methods to supplement the instruction. 	
WDMS	<ul style="list-style-type: none"> ● Students in hybrid will have opportunity for in-person and virtual instruction while remote students will receive their instruction entirely through a virtual platform 	
Green-Fields Elementary	<ul style="list-style-type: none"> ● Special Area subjects (Art, Music, PE/Health, Spanish) and Science will be taught virtually 	
Red Bank Elementary	<ul style="list-style-type: none"> ● Special Area subjects (Art, Music, PE/Health, Spanish) and Science will be taught virtually 	
Oakview Elementary	<ul style="list-style-type: none"> ● Special Area subjects (Art, Music, PE/Health, Spanish) and Science will be taught virtually 	

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Survey Data and Communication

Survey Data

<i>Critical Area</i>	<i>District Action and Person(s) Responsible (Tucci, Cappello)</i>	
Parent	Parent Question Results	
	Parent Survey #1 Results	
Staff	Staff Survey #1 Results not public due to Personal Information Collected.	

Communications

Website	Reopening Plan Webpage	
Other Communications	Communications/Updates to Families from Superintendent	

Additional Resources

Links:

- <https://www.nj.gov/health/cd/documents/topics/NCOV/COVID-19-IsolationVsQuarantine.pdf>
- https://www.nj.gov/health/cd/documents/topics/NCOV/COVID_Instructions_Persons_Who_Test_Negative.pdf

Funding

This plan will be funded by State and Federal CARES Act money. We also have cut some of our ordering in non-essential areas in facilities to allow for extra spending on PPE and other expenses.

County Compliance Review Completed 8/9/20
Solicitor Review Completed 8/9/20